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Tender

## **Supply of cleaning materials, uniform, PPE and equipment**

Phoenix Community Housing

F02: Contract notice

Notice identifier: 2024/S 000-013480

Procurement identifier (OCID): ocds-h6vhtk-045531

Published 25 April 2024, 3:29pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Phoenix Community Housing

The Green Man, 355 Bromley Road

London

SE6 2RP

#### **Email**

[james.peters@phoenixch.org.uk](mailto:james.peters@phoenixch.org.uk)

#### **Telephone**

+44 8000285700

#### **Country**

United Kingdom

#### **NUTS code**

UKI44 - Lewisham and Southwark

**Internet address(es)**

Main address

[www.phoenixch.org.uk/](http://www.phoenixch.org.uk/)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA22607](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA22607)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of cleaning materials, uniform, PPE and equipment

#### **II.1.2) Main CPV code**

- 98341130 - Janitorial services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Phoenix Community Housing is a not-for-profit resident-led housing association based in south London. We own and manage more than 7,600 homes in the Lewisham wards of Bellingham, Catford South, Downham and Grove Park. We are committed to providing homes and services that meet residents needs.

We are looking for a supplier of the following products for our Estates Services Team which includes caretakers for the blocks of flats and grounds maintenance. This includes:

Cleaning materials - cleaning chemicals, mops, brushes, litter pickers etc.

PPE - gloves, masks, eye protection, safety boots etc.

Uniform - Sweatshirts, trousers, hats etc.

Grounds Maintenance Equipment - mowers, strimmers etc. plus servicing and repairs

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 39830000 - Cleaning products

#### **II.2.3) Place of performance**

NUTS codes

- UKI44 - Lewisham and Southwark

Main site or place of performance

The Green Man

355 Bromley Road

LONDON SE6 2RP

#### **II.2.4) Description of the procurement**

There is one document attached which includes the contract conditions and schedules. Schedule 1 sets out the service to be provided, Schedule 2 consists of commonly ordered products. Your attention is particularly drawn to Schedule 3, which lists the documents that need to be submitted as part of your bid. This also details which award criteria they relate to and the weighting. Schedule 3 should therefore be submitted with the final column ticked off to indicate that all the required documents have been included.

The contract itself would only be completed and submitted at the point of contract.

Questions are welcome but please ask them through the portal which means that the questions and answers will be seen by all organisations. I will not respond directly to bidders individually so please do not be offended if I do not do so.

James Peters

#### **II.2.5) Award criteria**

Quality criterion - Name: Mandatory policies / Weighting: 5

Quality criterion - Name: Social Value / Weighting: 5

Quality criterion - Name: Sustainability / Weighting: 5

Quality criterion - Name: Health and Safety / Weighting: 20

Quality criterion - Name: Organisational resources / Weighting: 15

Price - Weighting: 50

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Option to extend for 24 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2018/S 247-567668](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 May 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 29 November 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

3 June 2024

Local time

12:00pm

Place

Electronically

Information about authorised persons and opening procedure

James Peters and Karen Ward

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=231867](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=231867).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:231867)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>