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Tender

## **Planning Monitoring Support for Mineral Extraction Sites**

Fife Council

F02: Contract notice

Notice identifier: 2025/S 000-013478

Procurement identifier (OCID): ocds-h6vhtk-04fe52

Published 7 April 2025, 4:29pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Fife Council

Fife House, North Street

Glenrothes

KY7 5LT

#### **Contact**

alan wright

#### **Email**

[alan.wright@fife.gov.uk](mailto:alan.wright@fife.gov.uk)

#### **Telephone**

+44 3451550000

#### **Country**

United Kingdom

**NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.fife.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00187](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00187)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Planning Monitoring Support for Mineral Extraction Sites

Reference number

EF0093

#### **II.1.2) Main CPV code**

- 90711000 - Environmental impact assessment other than for construction

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

There are currently fifteen active minerals extraction sites across Fife. Experience indicates that there is significant value attached to commissioning independent professional advice through the appointment of an external Planning Monitoring Officer to confirm the status of the operation in terms of compliance with the terms of the planning permission. Most of these sites have no such arrangement in place.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90711400 - Environmental Impact Assessment (EIA) services other than for construction

#### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Fife

#### **II.2.4) Description of the procurement**

There are currently fifteen active minerals extraction sites across Fife. Experience indicates that there is significant value attached to commissioning independent professional advice through the appointment of an external Planning Monitoring Officer to confirm the status of the operation in terms of compliance with the terms of the planning permission. Most of these sites have no such arrangement in place.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 50

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

up to an additional 24 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The relevant selection criteria will be included in the SPD Scotland module.

Minimum level(s) of standards possibly required

The relevant minimum levels will be included in the SPD Scotland module.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

The relevant selection criteria will be included in the SPD Scotland module

Minimum level(s) of standards possibly required

The relevant minimum levels will be included in the SPD Scotland module.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 May 2025

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 2 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

13 May 2025

Local time

10:00am

Place

Fife House, Glenrothes

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Either summer 2027 or summer 2028 dependant on whether extension period is utilised.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Fife Council is committed to ensuring delivery of high-quality services and to achieving best value through the contract by:

- securing continuous improvement in the performance and delivery of its function;
- maintaining an appropriate balance between quality and whole life cost; and
- actively contributing to sustainable development.

It is expected that the contractor will take a positive approach to Fair Work practices.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=791703](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=791703).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:  
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

A voluntary community benefit will be requested.

(SC Ref:791703)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=791703](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=791703)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Kirkcaldy Sheriff Court

Whytescauseway

Kirkcaldy

KY1 1XQ

Country

United Kingdom