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Tender

## **The Children Young People Families Early Intervention Adult Learning Empowering Communities and CYPFAL Third Sector Funds**

Scottish Government

F02: Contract notice

Notice identifier: 2023/S 000-013464

Procurement identifier (OCID): ocds-h6vhtk-03c802

Published 11 May 2023, 1:51pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

#### **Email**

[Geri.Bradley@gov.scot](mailto:Geri.Bradley@gov.scot)

#### **Telephone**

+44 7917497741

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publictendersscotland.publiccontractsscotland.gov.uk/](http://www.publictendersscotland.publiccontractsscotland.gov.uk/)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publictendersscotland.publiccontractsscotland.gov.uk/](http://www.publictendersscotland.publiccontractsscotland.gov.uk/)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publictendersscotland.publiccontractsscotland.gov.uk/](http://www.publictendersscotland.publiccontractsscotland.gov.uk/)

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Children Young People Families Early Intervention Adult Learning Empowering Communities and CYPFAL Third Sector Funds

Reference number

582948

#### **II.1.2) Main CPV code**

- 75130000 - Supporting services for the government

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Government's (SG) Promoting Children and Families Wellbeing Unit is seeking a Service Provider known as Service Provider from here forward to undertake the administration of the Children Young People and Families Early Intervention & Adult Learning and Empowering Communities (CYPFEI and ALEC) Third Sector fund, which has been running since 2016 and the new Children, Young People, Families and Adult Learning Third Sector Fund (the Fund), both of which will provide core funding to organisations who are delivering activities, projects and support that are targeted towards positive outcomes for children, young people and families.

#### **II.1.5) Estimated total value**

Value excluding VAT: £420,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 75131000 - Government services

## **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Scotland

## **II.2.4) Description of the procurement**

These Funds will run for two financial years from July 2023 until June/July 2025 and provide up to 35.7M to 137 organisations. The Contract will cover the administration of the 2 year funding period between July 2023 to June 2025 and associated pre and post-funding activities.

## **II.2.5) Award criteria**

Quality criterion - Name: Financial Monitoring and Management / Weighting: 30

Quality criterion - Name: Support and Capacity Building / Weighting: 15

Quality criterion - Name: Management and Staffing / Weighting: 25

Quality criterion - Name: Mobilisation and Exit Management / Weighting: 5

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Fair Work First / Weighting: 5

Quality criterion - Name: Service Delivery / Weighting: 15

Price - Weighting: 30

## **II.2.6) Estimated value**

Value excluding VAT: £420,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

26 July 2023

End date

25 June 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Bidders must demonstrate a Current ratio of no less than 1.0

Current Ratio will be calculated as follows:

net current assets divided by net current liabilities.

There must be no qualification or contra-indication from any evidence provided in support of the bidders economic and financial standing.

Minimum level(s) of standards possibly required

Employers Liability Insurance in accordance with any legal obligation at the time being in force

Professional Indemnity Insurance 2,000,000 GBP

Public Liability Insurance Liability Insurance 2,000,000 GBP

Such insurances must be maintained for the duration of the Contract and for a minimum of 5 years following the expiry or termination of

the Contract as appropriate

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 June 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

12 June 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

Question Scoring Methodology for Award Criteria outlined in invitation to tender

0 Unacceptable Nil or inadequate response. Fails to demonstrate an ability to meet the requirement

1 Poor Response is partially relevant but generally poor. The response addresses some elements of the requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled.

2 Acceptable Response is relevant and acceptable. This response addresses a broad understanding of the requirement but may lack details on how the requirement will be fulfilled in certain areas.

3 Good Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirements will be fulfilled.

4 Excellent Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates a thorough understanding of the requirement and provides details of how the requirement will be met in full.

Tenderers are also asked to confirm that they will pay staff that are involved in the delivery of services under the contract, at least the real Living Wage they will meet standards on payment of subcontractors.

Tenderers who do not pass these questions will not be subject to Commercial Analysis. As a result the tender will not be considered further.

Bidders must complete the SPD (Scotland) to demonstrate adherence to the Exclusion and Selection Criteria for this procurement.

If there are named subcontractors or technicians upon which the bidder will rely to meet the selection criteria, these named parties must complete and reattach the SPD Supplier Response Form attached to SPD

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 24096. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Graduate, Apprenticeships work placements and/or Trainee placements

Supplier engagement with schools, colleges and/or universities, targeted employment support, recruitment and work related training for priority groups within the community for example long term unemployed and young people as part of your proposed workforce. Support for existing Charity and Third Sector Organisations that deliver benefits to the communities, Use of SMEs or supported businesses as part of your supply chain. Up skilling the existing workforce Equality and diversity initiatives Educational Support Initiatives

(SC Ref:730777)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of the Peace Court

27 Chalmers Street

Edinburgh

Country

United Kingdom