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Tender

South Cambridgeshire District Council - Income Management System

South Cambridgeshire District Council
Cambridge City Council
Huntingdonshire District Council

F02: Contract notice

Notice identifier: 2024/S 000-013417

Procurement identifier (OCID): ocds-h6vhtk-045513

Published 25 April 2024, 12:05pm

The closing date and time has been changed to:

8 July 2024, 1:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

South Cambridgeshire District Council

South Cambridgeshire Hall, Cambourne Business Park

Cambourne

CB23 6EA

Contact

Mr Sean Missin

Email

sean.missin@scambs.gov.uk

Telephone

+44 1954713378

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.scambs.gov.uk>

Buyer's address

<https://www.scambs.gov.uk>

I.1) Name and addresses

Cambridge City Council

The Guildhall, Peas Hill

Cambridge

CB2 3QJ

Contact

Jane Whiteman-Turl

Email

jane.whiteman-turl@cambridge.gov.uk

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.cambridge.gov.uk/>

I.1) Name and addresses

Huntingdonshire District Council

Pathfinder House, St Mary's Street

Huntingdon

PE29 3TN

Contact

Sarah Youthed

Email

sarah.youthed@huntingdonshire.gov.uk

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.huntingdonshire.gov.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=f0ca54ac-59fee11-812a-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=f0ca54ac-59fee11-812a-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

South Cambridgeshire District Council - Income Management System

Reference number

DN720414

II.1.2) Main CPV code

- 72210000 - Programming services of packaged software products

II.1.3) Type of contract

Services

II.1.4) Short description

South Cambridgeshire District Council (SCDC) is leading on a joint procurement exercise for a new Income Management System with Cambridge City Council (CCC) and Huntingdonshire District Council (HDC).

The procurement scope includes the following elements to provide a new Income Management System:

Core Services – this includes managing all the income services from across all 3 Council's such as card payments, web services payments, integrated telephone payments (with our telephony provider – Content Guru) and integration with other systems within our authorities that are handling payment transactions (our main finance systems).

This contract is for an initial 5-year term with the option to extend every 2-years for a further 21-years at the discretion of the Buyer and Cluster Members. For more information please see:

<https://procontract.due-north.com/Advert?advertId=f0ca54ac-59fe-ee11-812a-005056b64545&fromRfxSummary=True&rfxId=1ab8c9b8-5afe-ee11-812a-005056b64545>

The Councils will be undertaking a Find a Tender Service (FTS) open procedure compliant with the Public Contracts Regulations 2015. The estimated contract value for FTS is in the range of £13M to £22M over the entire contract term. Please note these figures are to

comply with the 2015 Regulations and is not a guarantee of income for a supplier if a contract were to be awarded as a result of this procurement.

II.1.5) Estimated total value

Value excluding VAT: £22,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

South Cambridgeshire District Council (SCDC) is leading on a joint procurement exercise for a new Income Management System with Cambridge City Council (CCC) and Huntingdonshire District Council (HDC).

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contract were to be awarded as a result of this procurement.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

This contract is for an initial 5-year term with the option to extend every 2-years for a further 21-years at the discretion of the Buyer and Cluster Members.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract is for an initial 5-year term with the option to extend every 2-years for a further 21-years at the discretion of the Buyer and Cluster Members.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

28 May 2024

Local time

1:00pm

Changed to:

Date

8 July 2024

Local time

1:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

28 May 2024

Local time

2:00pm

Place

Via teams with project team. Staff/Consultancy only.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

South Cambridgeshire District Council

South Cambridgeshire Hall, Cambourne Business Park

Cambourne

CB23 6EA

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sean.missin@scambs.gov.uk

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+44 1954713378

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