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Contract

Scottish Child Abuse Inquiry (SCAS) Transcription Services 2021-2025

Scottish Government

F03: Contract award notice

Notice identifier: 2021/S 000-013350

Procurement identifier (OCID): ocids-h6vhtk-029655

Published 14 June 2021, 12:55pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Government

5 Atlantic Quay

Glasgow

Email

Ross.Cameron@gov.scot

Telephone

+44 1412442217

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Scottish Child Abuse Inquiry (SCAS) Transcription Services 2021-2025

Reference number

Case 541946

II.1.2) Main CPV code

- 75231100 - Law-courts-related administrative services

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish Ministers (the “Authority”) require stenography and transcription services (the “Services”) on behalf of the Scottish Child Abuse Inquiry (“SCAI” or the “Inquiry”). To fulfil its Terms of Reference, the Inquiry holds and will hold Public Hearings at its hearing venue and remotely via online link. At such Public Hearings, the Inquiry requires real-time, verbatim transcription services to be performed on its behalf.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £4,448,350

II.2) Description

II.2.2) Additional CPV code(s)

- 79540000 - Interpretation services
- 32321200 - Audio-visual equipment
- 32321300 - Audio-visual materials

- 32232000 - Video-conferencing equipment

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

The Scottish Ministers (the “Authority”) require stenography and transcription services (the “Services”) on behalf of the Scottish Child Abuse Inquiry (“SCAI” or the “Inquiry”). To fulfil its Terms of Reference, the Inquiry holds and will hold Public Hearings at its hearing venue and remotely via online link. At such Public Hearings, the Inquiry requires real-time, verbatim transcription services to be performed on its behalf. The Service Provider must be capable of providing secure video conferencing services, providing access and use by the Purchaser and approved participants. The edited and corrected version of that transcript will become part of the permanent record of the Inquiry.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-003821](#)

Section V. Award of contract

Contract No

Case 541946

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

26 May 2021

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Epiq Europe Ltd

11 Old Jewry

London

EC2R 8DU

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £4,448,350

Section VI. Complementary information

VI.3) Additional information

(SC Ref:656126)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of the Peace Court

27 Chambers Street

Edinburgh

EH11LB

Telephone

+44 1312252525

Country

United Kingdom

Internet address

www.scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-court