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Contract

## **Temporary Agency Staff**

University of Kent

F03: Contract award notice

Notice identifier: 2024/S 000-013317

Procurement identifier (OCID): ocds-h6vhtk-043b17

Published 24 April 2024, 2:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Kent

The Registry

Canterbury, Kent

CT2 7NZ

#### **Contact**

Jacqueline Erasin

#### **Email**

[j.erasin@kent.ac.uk](mailto:j.erasin@kent.ac.uk)

#### **Telephone**

+44 1227827669

#### **Country**

United Kingdom

**Region code**

UKJ4 - Kent

**National registration number**

XN5452

**Internet address(es)**

Main address

<https://www.kent.ac.uk/finance/procurement.html>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/97209>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Temporary Agency Staff

Reference number

MH23\_005

**II.1.2) Main CPV code**

- 90910000 - Cleaning services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The University of Kent requires casual staff during their business-critical conference periods, at the Canterbury campus. These staff will supplement an in-house team of substantive cleaners and will work alongside them to ensure the residential accommodation is turned around from student accommodation to hotel standard rooms and shared spaces.

The successful recruitment agency shall supply, induct and manage their candidates and all costs are deemed to be within these tender documents. The recruitment agency's staff shall be competent to undertake the necessary tasks relating to this contract.

It is essential that any potential recruitment agency who wishes to submit a tender response can demonstrate current and substantial experience for providing the provision of temporary cleaning staff, and that this is similar to the requirements that the University is requesting.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,481,393.52

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff
- 90911100 - Accommodation cleaning services
- 90911200 - Building-cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent
- UKJ - South East (England)

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The University of Kent requires casual staff during their business-critical conference periods, at the Canterbury campus. These staff will supplement an in-house team of substantive cleaners and will work alongside them to ensure the residential accommodation is turned around from student accommodation to hotel standard rooms and shared spaces. The successful recruitment agency shall supply, induct and manage their candidates and all costs are deemed to be within these tender documents.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The University has the option to extend the contract for two years in 12 month instalments. Contract value for Year One is £493,797.84

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-005365](#)

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## Section V. Award of contract

### Contract No

1

### Title

Temporary Agency Staff

A contract/lot is awarded: Yes

### V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

19 April 2024

#### V.2.2) Information about tenders

Number of tenders received: 19

The contract has been awarded to a group of economic operators: No

#### V.2.3) Name and address of the contractor

Morgan Jones

41 High Street

Broadstairs

CT10 1JR

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £1,481,393.52

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Centre for Effective Dispute Resolution

70 Fleet Street

London

EC2

Telephone

+44 2075366060

Country

United Kingdom

Internet address

<http://www.cedr.com>

#### **VI.4.2) Body responsible for mediation procedures**

Centre for Effective Dispute Resolution

70 Fleet Street

London

EC2

Telephone

+44 2075366060

Country

United Kingdom

Internet address

<http://www.cedr.com>

**VI.4.4) Service from which information about the review procedure may be obtained**

Centre for Effective Dispute Resolution

70 Fleet Street

London

EC2

Telephone

+44 2075366060

Country

United Kingdom

Internet address

<http://www.cedr.com>