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Contract

Temporary Agency Staff

University of Kent

F03: Contract award notice

Notice identifier: 2024/S 000-013317

Procurement identifier (OCID): ocds-h6vhtk-043b17

Published 24 April 2024, 2:49pm

Section I: Contracting authority

I.1) Name and addresses

University of Kent

The Registry

Canterbury, Kent

CT2 7NZ

Contact

Jacqueline Erasin

Email

j.erasin@kent.ac.uk

Telephone

+44 1227827669

Country

United Kingdom

Region code

UKJ4 - Kent

National registration number

XN5452

Internet address(es)

Main address

<https://www.kent.ac.uk/finance/procurement.html>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/97209>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object**II.1) Scope of the procurement****II.1.1) Title**

Temporary Agency Staff

Reference number

MH23_005

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Kent requires casual staff during their business-critical conference periods, at the Canterbury campus. These staff will supplement an in-house team of substantive cleaners and will work alongside them to ensure the residential accommodation is turned around from student accommodation to hotel standard rooms and shared spaces.

The successful recruitment agency shall supply, induct and manage their candidates and all costs are deemed to be within these tender documents. The recruitment agency's staff shall be competent to undertake the necessary tasks relating to this contract.

It is essential that any potential recruitment agency who wishes to submit a tender response can demonstrate current and substantial experience for providing the provision of temporary cleaning staff, and that this is similar to the requirements that the University is requesting.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,481,393.52

II.2) Description

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff
- 90911100 - Accommodation cleaning services
- 90911200 - Building-cleaning services

II.2.3) Place of performance

NUTS codes

- UKJ4 - Kent
- UKJ - South East (England)
- UK - United Kingdom

II.2.4) Description of the procurement

The University of Kent requires casual staff during their business-critical conference periods, at the Canterbury campus. These staff will supplement an in-house team of substantive cleaners and will work alongside them to ensure the residential accommodation is turned around from student accommodation to hotel standard rooms and shared spaces. The successful recruitment agency shall supply, induct and manage their candidates and all costs are deemed to be within these tender documents.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The University has the option to extend the contract for two years in 12 month instalments. Contract value for Year One is £493,797.84

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-005365](#)

Section V. Award of contract

Contract No

1

Title

Temporary Agency Staff

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

19 April 2024

V.2.2) Information about tenders

Number of tenders received: 19

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Morgan Jones

41 High Street

Broadstairs

CT10 1JR

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,481,393.52

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Centre for Effective Dispute Resolution

70 Fleet Street

London

EC2

Telephone

+44 2075366060

Country

United Kingdom

Internet address

<http://www.cedr.com>

VI.4.2) Body responsible for mediation procedures

Centre for Effective Dispute Resolution

70 Fleet Street

London

EC2

Telephone

+44 2075366060

Country

United Kingdom

Internet address

<http://www.cedr.com>

VI.4.4) Service from which information about the review procedure may be obtained

Centre for Effective Dispute Resolution

70 Fleet Street

London

EC2

Telephone

+44 2075366060

Country

United Kingdom

Internet address

<http://www.cedr.com>