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Tender

Graduation Gowning and Photography Services

University of Nottingham

F02: Contract notice

Notice identifier: 2021/S 000-013314

Procurement identifier (OCID): ocds-h6vhtk-02bb75

Published 14 June 2021, 11:17am

Section I: Contracting authority

I.1) Name and addresses

University of Nottingham

Kings Meadow Campus, Lenton Lane

Nottingham

NG7 2NR

Contact

Elizabeth Wheable

Email

Elizabeth.Wheable@nottingham.ac.uk

Country

United Kingdom

NUTS code

UKF14 - Nottingham

Internet address(es)

Main address

<https://www.nottingham.ac.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofnottingham.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Graduation Gowning and Photography Services

Reference number

1256 ITT EW

II.1.2) Main CPV code

- 18400000 - Special clothing and accessories

II.1.3) Type of contract

Supplies

II.1.4) Short description

The University requests tenders from sufficiently experienced and qualified suppliers to establish a Contract for the provision of Gowning and Photography Services. The University graduates approximately 9,000 students every academic year. The graduation ceremonies usually take place at the University Park Campus, in and around the David Ross Sports Village, the East Midland Conference Centre and marquees set up for the event. This Contract will be for the sole use of the University of Nottingham and the full requirements are detailed within the tender documentation. Tenderers will have the option to bid for either, or both services under separate Lots.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Gowning Services

Lot No

1

II.2.2) Additional CPV code(s)

- 18410000 - Special clothing
- 18318200 - Dressing gowns
- 18400000 - Special clothing and accessories

II.2.3) Place of performance

NUTS codes

- UKF14 - Nottingham

II.2.4) Description of the procurement

The University has a requirement for the support of a gowning company to support at

upcoming graduation ceremonies.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

3 + 1 year contract.

II.2) Description

II.2.1) Title

Photography Services

Lot No

2

II.2.2) Additional CPV code(s)

- 79961300 - Specialised photography services

II.2.3) Place of performance

NUTS codes

- UKF14 - Nottingham

II.2.4) Description of the procurement

The University has a requirement for the support of a photography company to support at upcoming graduation ceremonies.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

3 + 1 year contract.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 July 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

30 July 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The University of Nottingham

Nottingham

Country

United Kingdom