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Contract

## **Information & Advice Service to Minority Ethnic Carers**

The City of Edinburgh Council

F21: Social and other specific services – public contracts

Contract award notice

Notice identifier: 2024/S 000-013291

Procurement identifier (OCID): ocids-h6vhtk-040a74

Published 24 April 2024, 12:33pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The City of Edinburgh Council

Waverley Court, 4 East Market Street

Edinburgh

EH8 8BG

#### **Email**

[paula.deegan@edinburgh.gov.uk](mailto:paula.deegan@edinburgh.gov.uk)

#### **Telephone**

+44 1314693922

#### **Country**

United Kingdom

#### **NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00290](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Information & Advice Service to Minority Ethnic Carers

Reference number

CT1251

**II.1.2) Main CPV code**

- 85000000 - Health and social work services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

This service provides information, advice and peer support to minority ethnic families with

children and young people who have a disability and who live in Edinburgh. The service will offer one-to-one case work and group sessions to those whose child or young person is aged from birth to school leaving age. The service may support the carer during the child's transition from school leaving age for a period of up to 12 months.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £278,808

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services

#### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

#### **II.2.4) Description of the procurement**

This is the award notice for an open procedure for a support and advice service for Minority Ethnic parents/carers for their disabled children.

The procedure will be assessed on SPD mandatory requirements, 70% Quality and 30% cost.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

All additional information is contained within the documents supplied for download. Please ensure that bidding organisations read all relevant information supplied.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.10) Identification of the national rules applicable to the procedure**

Information about national procedures is available at: <https://www.gov.scot/policies/public-sector-procurement/>

#### **IV.1.11) Main features of the award procedure**

70% quality and 30% cost

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-029735](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

3 April 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

**V.2.3) Name and address of the contractor**

The Action Group

The Prentice Centre, 1 Granton Mains Avenue

Edinburgh

EH4 4GA

Telephone

+44 1314752315

Country

United Kingdom

NUTS code

- UKM75 - Edinburgh, City of

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £278,808

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The Provider confirmed that they will pay staff that are involved in the delivery of services under the contract, at least the real Living Wage.

It is a mandatory requirement of this Contract that a prompt payment clause is present in all Contracts used in the delivery of the requirements. This ensures payment of sub-contractors at all stages of the supply chain within 30 days and includes an obligation to provide a point of contact for sub-contractors to refer to in the case of payment difficulties. This will require active monitoring of payment performance as well as the provision of evidence and reports to the Council on request or as contractually scheduled.

(SC Ref:761781)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

An economic operator that suffers or risks suffering loss or damage attributable to a breach of duty under Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or Court of Session. A claim for an ineffectiveness order must be made within 30 days of the Contract Award Notice being published in the Find a Tender Service or within 30 days of the date those who expressed an interest in or otherwise bid for the contract were informed of the conclusion of the contract or in any other case within 6 months from the date on which the contract was entered into.