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Tender

External Audit Services

Plymouth Community Homes

F02: Contract notice

Notice identifier: 2024/S 000-013268

Procurement identifier (OCID): ocds-h6vhtk-0454c5

Published 24 April 2024, 11:19am

Section I: Contracting authority

I.1) Name and addresses

Plymouth Community Homes

Plumer House Tailyour Road

Plymouth

PL6 5DH

Contact

Laura Raisbeck

Email

ProcurementMailbox@plymouthcommunityhomes.co.uk

Telephone

+44 1752388145

Country

United Kingdom

Region code

UKK41 - Plymouth

National registration number

IP030637

Internet address(es)

Main address

<https://www.plymouthcommunityhomes.co.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/149347>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=80971&B=PCH

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=80971&B=PCH

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

External Audit Services

Reference number

GR/ExternalAudit/003/024

II.1.2) Main CPV code

- 79212000 - Auditing services

II.1.3) Type of contract

Services

II.1.4) Short description

External audit service providers to Plymouth Community Homes will be expected to comply with the Association's minimum service requirements shown below. Audit Planning & Conduct • The external audit service will be managed through an 'Audit Strategy & Planning Memorandum' to be approved by the PCH Audit and Risk Committee before each year end audit. The memorandum should cover: • Audit approach (planning, materiality, liaison with internal audit, use of specialists) • Audit timeline (actual timing to be agreed with PCH Finance Team), dates of fieldwork for interim & final audits, outcomes (feedback, meetings, reports) • Sector & client-specific risks and areas of audit focus • Audit team members (this year compared to last year) & anticipated time on each annual audit • Provision of named contact (partner/manager) to resolve audit queries before year end. • Provide a training session on accounting developments ahead of the year end audit.

II.1.5) Estimated total value

Value excluding VAT: £350,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79212100 - Financial auditing services

II.2.3) Place of performance

NUTS codes

- UKK41 - Plymouth

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £350,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 October 2024

End date

30 September 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 May 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

24 May 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Housing Ombudsman Service

Liverpool

L33 7WQ

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Crown Commercial Services

London

E14 4QQ

Country

United Kingdom