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Contract

First Federation Trust - Provision of Multi Functional Devices

First Federation Trust

F03: Contract award notice

Notice identifier: 2024/S 000-013249

Procurement identifier (OCID): ocids-h6vhtk-041a41

Published 24 April 2024, 10:01am

Section I: Contracting authority

I.1) Name and addresses

First Federation Trust

Blackpool C of E Primary School

Newton Abbot

TQ12 6JB

Contact

Carol Chapman

Email

carol.chapman@firstfederation.org.uk

Telephone

+443 003034360

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.firstfederation.org>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43212

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

First Federation Trust - Provision of Multi Functional Devices

II.1.2) Main CPV code

- 30121100 - Photocopiers

II.1.3) Type of contract

Supplies

II.1.4) Short description

The proposed contract will be for the provision of Multifunctional Device Services to the Trust for a selection of schools as given "Site Information", below. It is the Trust's expectation that the Bidder shall be responsible for the supply, services and goods to the Trust and will include Multi-Functional Devices (MFD's) and Print Management Software. The Applicant will be responsible for the supply of hardware, software, consumables, and replacement parts. The Applicant will also provide installation, maintenance, removal, disposal, and training services to the Client.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £83,257.47

II.2) Description

II.2.2) Additional CPV code(s)

- 30121100 - Photocopiers
- 30232110 - Laser printers

II.2.3) Place of performance

NUTS codes

- UKK43 - Devon CC

Main site or place of performance

The First Federation Trust, Blackpool CE Primary School, Liverton, Newton Abbot, TQ12 6JB

II.2.4) Description of the procurement

The Trust requires a Contractor to undertake a multifunctional device service in accordance with this service specification and the associated tender documents.

The Contract will be for the provision to supply services and goods to the Client and will include Multi-Functional Devices (MFD's) and Print Management Software. The Successful Contractor will be responsible for the supply of hardware, software, consumables, and replacement parts. The Successful Contractor will also provide installation, maintenance, removal, disposal, and training services to the Client.

The Contractor must be able to meet the requirements set out in this document. This is a mandatory requirement which must be declared in Document 4. Tender Response – Quality & Declarations (Stage 2. Eligibility Assessment).

As a minimum, the Contractor must offer an MFD solution that is either like-for-like or better than the current MFD solution. The Contractor is to propose and agree the most appropriate devices with the Client post award as part of the due diligence process and propose any improvements in cost reduction or propose a more efficient device.

The key aims of the new contract are to:

- c. have relevant experience of supporting a Primary School Trust with an agile personalised approach.
- d. all management and engineers to have the personable skills and expertise to work within education, including appropriate safeguarding training and enhanced DBS checks for on-site staff.
- e. provide a nominated account manager who can work in partnership with the Trust, who has the ability to instantly track all jobs and assess issues, combined with a clear escalation process.
- f. support the schools with maintenance issues, committing to a 4-hour SLA of being able to provide an engineer on site if the issue cannot be resolved remotely.
- g. implement a continuous improvement plan whereby the Contractor continuously

monitors re-occurring faults and advises the Client of areas of opportunity for service improvements, sustainability initiatives or cost savings.

h. provide a cost-effective solution to PIN release printing and data collection.

i. be responsible for sourcing and supplying all relevant materials and resources which are required to deliver this requirement.

j. Provide sustainability initiatives and support,

k. be fully conversant with all relevant legislation, including Health and Safety, and always adhere to this.

l. ensure that waste will be correctly sorted or disposed of or recycled, if possible.

II.2.5) Award criteria

Quality criterion - Name: Price / Weighting: 40

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-033861](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 April 2024

V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

BAYtek Office Solutions Ltd

BAYtek House, Unit 25/26 Wentworth Rd, Heathfield Ind Est

Newton Abbot

TQ12 6TL

Telephone

+44 1626833139

Country

United Kingdom

NUTS code

- UKK - South West (England)

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £83,257.47

Section VI. Complementary information

VI.3) Additional information

(MT Ref:231552)

VI.4) Procedures for review

VI.4.1) Review body

First Federation Trust

Blackpool C of E Primary School

Newton Abbot

TQ12 6JB

Email

carol.chapman@firstfederation.org.uk

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) Body responsible for mediation procedures

Public Procurement Review Service

Cabinet Office

London

E6 2PS

Email

publicprocurementreview@cabinetoffice.gov.uk

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.4) Service from which information about the review procedure may be obtained

Public Procurement Review Service

Cabinet Office

London

E6 2PS

Email

publicprocurementreview@cabinetoffice.gov.uk

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>