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Tender

UOW943 Event Furniture Hire and Light Catering Equipment Hire

University of Worcester

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-013247

Procurement identifier (OCID): ocds-h6vhtk-04fdb7

Published 4 April 2025, 6:54pm

Scope

Description

This tender is for the hire of event furniture (tables and chairs) and hire of light catering equipment (dinner sets, glassware and cutlery). The tender is split into two Lots and suppliers are welcome to tender for either or for both Lots. The hired equipment is required for a number of events throughout the year.

Total value (estimated)

- £108,000 excluding VAT
- £130,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 July 2025 to 1 July 2027
- Possible extension to 1 July 2029
- 4 years, 1 day

Description of possible extension:

Option to extend for 2 x 12 month periods

Main procurement category

Services

CPV classifications

- 39311000 - Light catering equipment
 - 79952000 - Event services
-

Lot LOT-0001. Lot 1 - Event Furniture Hire

Description

This Lot is for the hire of event furniture to include tables and chairs for a range of events at the University of Worcester.

Lot value (estimated)

- £42,000 excluding VAT
- £50,000 including VAT

Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

Lot LOT-0002. Lot 2 - Hire of Light Catering Equipment

Description

This Lot is for the hire of light catering equipment to include dinner sets, cutlery and glassware. This lot will also include ancillary items as and when needed by the University of Worcester.

Lot value (estimated)

- £66,000 excluding VAT
- £80,000 including VAT

Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot LOT-0001. Lot 1 - Event Furniture Hire

Lot LOT-0002. Lot 2 - Hire of Light Catering Equipment

Small and medium-sized enterprises (SME)

Submission

Tender submission deadline

8 May 2025, 1:00pm

Submission address and any special instructions

Tenders should be submitted on the University of Worcester's tender portal - <https://intendhost.co.uk/universityofworcester>

Tenders may be submitted electronically

Yes

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[Appendix A - Estimated Hire Quantities.xlsx](#)

Contracting authority

University of Worcester

- Public Procurement Organisation Number: PYJR-8772-LLDP

Henwick Grove

Worcester

WR2 6AJ

United Kingdom

Email: uwtenders@worc.ac.uk

Website: <http://www.worcester.ac.uk>

Region: UKG12 - Worcestershire

Organisation type: Public authority - sub-central government