

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/013235-2024>

Tender

## **Contract for the provision of Home Office and Asylum Interviews**

Secretary of State for the Home Department

F02: Contract notice

Notice identifier: 2024/S 000-013235

Procurement identifier (OCID): ocds-h6vhtk-043d50

Published 24 April 2024, 9:02am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Secretary of State for the Home Department

2 Marsham Street

London

SW1P 4DF

#### **Contact**

Asylum Support, Resettlement and non-detained Accommodation (ASRA) Procurement Team

#### **Email**

[ASRAProcurementTeam@homeoffice.gov.uk](mailto:ASRAProcurementTeam@homeoffice.gov.uk)

#### **Country**

United Kingdom

## **Region code**

UK - United Kingdom

## **Internet address(es)**

Main address

[www.gov.uk/home-office](http://www.gov.uk/home-office)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://homeoffice.app.jaggaer.com/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://homeoffice.app.jaggaer.com/web/login.html>

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Contract for the provision of Home Office and Asylum Interviews

Reference number

C26375

#### **II.1.2) Main CPV code**

- 75131100 - General personnel services for the government

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Home Office is seeking a supplier that will support the identification of suitable locations to allow Asylum seekers to conduct Asylum interviews virtually across the UK.

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 70332200 - Commercial property management services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The Home Office is seeking a supplier that will provide locations (specifically rooms and/or booths) primarily that will be attended by asylum seekers to conduct their asylum interviews across the UK however other types of interviews will also be conducted. The services will also include a technology provision and staff to provide support enabling asylum applicants to be interviewed virtually at the locations.

To clarify the contract value detailed in II.1.5) is an estimate.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £3,500,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The initial term of the contract is 3 years (36 months) and is subject to an optional extension period of 1 year (12 months)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The Authority is not responsible for any bidding costs incurred by potential suppliers in respect of this procurement. The Authority reserves the right to abandon the competitive process and not award any contract; make any changes it sees as reasonable to the competition; remove and/or amend element(s) from the scope of the requirements; and accept or reject any tender.

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

#### **IV.2) Administrative information**

##### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-006324](#)

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 May 2024

Local time

4:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 March 2025

##### **IV.2.7) Conditions for opening of tenders**

Date

24 April 2024

Local time

10:00am

---

## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

The Home Office uses an eSourcing toolkit to enable its sourcing activities to be conducted over the internet.

In order to express an interest, please follow the steps set out below. The procurement will be managed electronically using the Jaggaer eSourcing Portal. The eSourcing Portal is an online application that allows suppliers to create and submit their Tender responses to any requests for information, requests for quotes, or requests for proposals via the internet rather than in paper form.

To participate in this procurement, participants must first be registered on the eSourcing Suite. If you have not yet registered this can be done online at <https://homeoffice.app.jaggaer.com/web/login.html> by following the link to Register. All suppliers interested in learning more about any potential contract opportunities described in this contract notice should submit their details (company name, lead contact name, lead contact email address and telephone number), including the reference you are interested in bidding for, in the first instance, to the following address: [ASRAProcurementTeam@homeoffice.gov.uk](mailto:ASRAProcurementTeam@homeoffice.gov.uk).

The Authority requires all participants to sign a non-disclosure agreement (NDA)

in order to be invited to participate in the competition for this project.

Arrangements will then be made for registered suppliers to receive the NDA via email from the above mentioned email address. Suppliers must then provide a signed non-disclosure agreement via email to receive access to the Home Office and Asylum Interviews Procurement Documents and ITT event on the eSourcing Portal. Any expressions of interest not submitted in the required format (or containing the requested information) may be rejected. When sending the 'pdf' document, please ensure that you include the participant organisation's name in the filename.

Once a correctly signed NDA is received by the Authority, participants will be invited to the Invitation to Tender (ITT) event and will be able to access all of the project documentation. The closing date for submissions will be 4pm on Friday 31 May 2024. ITT Response clarification requests must be submitted no later than 3pm on Friday 24 May 2024. The Authority reserve the right to delay or adjust our timetables or such other aspects of the

procurement as we consider appropriate and will notify all bidders of any changes as and when these are required.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

N/A

N/A

Country

United Kingdom