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Contract

## **Online DBS Checking Service**

Liverpool City Council

F03: Contract award notice

Notice identifier: 2021/S 000-013217

Procurement identifier (OCID): ocds-h6vhtk-02bb14

Published 11 June 2021, 2:23pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Liverpool City Council

4th Floor, Cunard Building

Liverpool

L3 1DS

#### **Contact**

Mr Steve Haywood

#### **Email**

[steve.haywood@liverpool.gov.uk](mailto:steve.haywood@liverpool.gov.uk)

#### **Telephone**

+44 1512330593

#### **Country**

United Kingdom

**NUTS code**

UKD72 - Liverpool

**Internet address(es)**

Main address

<http://www.liverpool.gov.uk>

Buyer's address

<http://www.liverpool.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Online DBS Checking Service

Reference number

DN500418

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The provision of an Online Disclosure and Barring Service (DBS) Checking Service for use by Liverpool City Council and Partner Organisations.

The Service must be fully hosted, must be accredited by the DBS and must provide for the following:

- A basic DBS check, which shows unspent convictions and conditional cautions.
- A standard DBS check, which shows spent and unspent convictions, cautions, reprimands and final warnings.
- An enhanced DBS check, which shows the same as a standard check plus any information held by local police that's considered relevant to the role.
- An enhanced DBS check with barred lists (child), which shows the same as an enhanced check plus whether the applicant is on the list of people barred from doing the role.
- An enhanced DBS check with barred lists (adult), which shows the same as an enhanced check plus whether the applicant is on the list of people barred from doing the role.
- An enhanced DBS check with barred lists (both), which shows the same as an enhanced

check plus whether the applicant is on the list of people barred from doing the role.

- A DBS adult first check.
- The functionality for relevant documents to be checked and verified by a partner organisation such as, but not necessarily, the Post Office.
- Route 2 external validation identity checks for DBS applicants not able to produce Route 1 documentation.

Contract Term: 3 Years with 2 Options to Extend by 1 Year.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Lowest offer: £1 / Highest offer: £175,000 taken into consideration

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

#### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

#### **II.2.4) Description of the procurement**

The provision of an Online Disclosure and Barring Service (DBS) Checking Service for use by Liverpool City Council and Partner Organisations.

The Service must be fully hosted, must be accredited by the DBS and must provide for the following:

- A basic DBS check, which shows unspent convictions and conditional cautions.
- A standard DBS check, which shows spent and unspent convictions, cautions, reprimands and final warnings.
- An enhanced DBS check, which shows the same as a standard check plus any

information held by local police that's considered relevant to the role.

- An enhanced DBS check with barred lists (child), which shows the same as an enhanced check plus whether the applicant is on the list of people barred from doing the role.
- An enhanced DBS check with barred lists (adult), which shows the same as an enhanced check plus whether the applicant is on the list of people barred from doing the role.
- An enhanced DBS check with barred lists (both), which shows the same as an enhanced check plus whether the applicant is on the list of people barred from doing the role.
- A DBS adult first check.
- The functionality for relevant documents to be checked and verified by a partner organisation such as, but not necessarily, the Post Office.
- Route 2 external validation identity checks for DBS applicants not able to produce Route 1 documentation.

Contract Term: 3 Years with 2 Options to Extend by 1 Year.

#### **II.2.5) Award criteria**

Quality criterion - Name: Social Value / Weighting: 5

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 65

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 219-539005](#)

#### **IV.2.9) Information about termination of call for competition in the form of a prior information notice**

The contracting authority will not award any further contracts based on the above prior information notice

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## **Section V. Award of contract**

### **Contract No**

DN500418

### **Lot No**

1

### **Title**

Online DBS Checking Service

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

2 June 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 8

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Staffvetting.com Ltd

Unit 7 Kingfisher Way, Silverlink Business Park, Newcastle Upon Tyne, NE28 9ND

Newcastle-upon-Tyne

NE28 9ND

Country

United Kingdom

NUTS code

- UKC - North East (England)

National registration number

06045519

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £175,000

Lowest offer: £1 / Highest offer: £175,000 taken into consideration

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Court of Justice

Strand

London

WC2A 2LL

Country

United Kingdom