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Tender

## **Redbourn Primary School Catering**

Redbourn Primary School

F02: Contract notice

Notice identifier: 2021/S 000-013202

Procurement identifier (OCID): ocds-h6vhtk-02bb05

Published 11 June 2021, 1:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Redbourn Primary School

Long Cutt

Redbourn

AL3 7EX

#### **Contact**

Amanda Bowran

#### **Email**

[a.bowran@redbournprimary.co.uk](mailto:a.bowran@redbournprimary.co.uk)

#### **Telephone**

+44 1582792341

#### **Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA9341](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[www.mytenders.org](http://www.mytenders.org)

Additional information can be obtained from another address:

RM&C Consultants Limited

Suthernwood View

South Stoke

RG8 0JJ

**Contact**

David Allen

**Email**

[david.allen@rmandcconsultants.co.uk](mailto:david.allen@rmandcconsultants.co.uk)

**Telephone**

+44 7786312805

**Country**

United Kingdom

**NUTS code**

UKJ11 - Berkshire

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

Redbourn Primary School Catering

Reference number

RM&C/2021/RPS/327

**II.1.2) Main CPV code**

- 55524000 - School catering services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Redbourn Primary School has the highest expectations of all members of the school community and inspires positive attitudes to learning and behaviours. In order to achieve this, we give children and adults every opportunity to thrive.

##### **T - Team**

We are a team. We are honest and trustworthy. We are effective listeners and communicators. We co-operate with one another. We are helpful and we show empathy.

##### **H - Healthy**

We are healthy. We look after our physical and mental wellbeing. We are happy, we are resilient, and we have a growth mindset.

##### **R - Responsible**

We are responsible. We work hard, we are determined and we challenge ourselves. We take responsibility for our actions, words and choices. We are reflective learners.

##### **I - Innovative**

We are innovative. We are creative, we love learning and we are curious. We are confident, we take risks, make mistakes and we are problem solvers. We are empowered to make changes.

##### **V - Valued**

We are valued. We are inclusive. We show respect, tolerance and equality. We are kind and show gratitude.

##### **E - Empathetic**

We are empathetic. We are well-rounded individuals, we support and inspire others and strive to be the best version of ourselves.

Our values were drawn up following consultation with the children, staff, governors and parents to decide the things which matter most to us at Redbourn Primary. The values within each key word encompass everything listed by those who attended the discussions and workshops and which were felt to be important for us to strive for as a school.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKG11 - Herefordshire, County of

### **II.2.4) Description of the procurement**

Pupils Number

Pupil Numbers: 407

Nursery Nursery not currently offered lunch – but possible in future (max 16 children per day due to ratios)

Reception 60

KS1 116

KS2 231

Pricings/Sales Price

UIFSM Entitled: 176

Uptake: Average per day 120

Value: 2.30 GBP

FSM Entitled: 41

Uptake: Average per day 17

Value: 2.30 GBP

Pupil Paid Meal Entitled: 190

Uptake: Average per day 60

Value: 2.30 GBP

Staff Duty Meal Entitled: 4

Uptake: 3

Value: 3.50 GBP inc VAT (2.92 GBP exc VAT)

Staff Cash Meals No of Staff: 55

Uptake: Average per day 5

Value: 3.50 GBP

Sales over 12 months

UIFSM Sales 52,440 GBP

FSM Sales 7,429 GBP

Pupil Paid Meal Sales 26,220 GBP

Staff Duty Meal Sales 1,995 GBP

Staff Cash Sales 3,325 GBP

Hospitality Sales Nil

Lunch Service Time

11:45 – 13:15 (currently)

Please note that the uptake figures are lower than would be normal due to Covid restrictions. Please base your bid response on the uptake percentages you would expect to achieve assuming no Covid restrictions to the service provided

Current Contractor

HCL

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Three year initial term with option to extend for up to two further years

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 July 2021

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

16 September 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=223112](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=223112).



The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:223112)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>