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Tender

## **1441 Provision of Graduation Dress Hire and Photography Services to De Montfort University**

De Montfort University

F02: Contract notice

Notice identifier: 2021/S 000-013199

Procurement identifier (OCID): ocds-h6vhtk-02bb02

Published 11 June 2021, 12:42pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

De Montfort University

John Whitehead Building, The Newarke

Leicester

LE2 7BY

#### **Email**

[procurement@dmu.ac.uk](mailto:procurement@dmu.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKF21 - Leicester

## **Internet address(es)**

Main address

<http://www.dmu.ac.uk>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.in-tendhost.co.uk/demontfort.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.in-tendhost.co.uk/demontfort.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

1441 Provision of Graduation Dress Hire and Photography Services to De Montfort University

Reference number

1441

### **II.1.2) Main CPV code**

- 79961000 - Photographic services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

De Montfort University ("the University") requires the combined services of full Academic Dress Hire Services and Photography and Framing Services for all graduation ceremonies, incorporating academic robes for members of staff of the university attending graduation ceremonies and all graduands. DMU proposes to enter into Contract for an initial period of three years, from 1st January 2022 to 31st December 2024. There will be the potential for two extension periods of one further year each, subject to satisfactory performance, continuation of funding and business need. The maximum total duration of this contract is therefore five years. All other information relating to Award Criteria, evaluation and the full specification can be found within our ITT document for this procurement loaded on the In-Tend e tendering portal <https://in-tendhost.co.uk/demontfort.aspx/Home>

### **II.1.5) Estimated total value**

Value excluding VAT: £1,750,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Provision of Graduation Dress Hire and Photography Services to De Montfort University

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,750,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 August 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

23 August 2021

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

De Montfort University

John Whitehead Building The Newarke

Leicester

LE2 7BY

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