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Planning

## **Electoral Print and Postage Services Framework 2.0 (Elections and Electoral Registration) for The London Borough of Harrow & The London Borough of Barnet**

Harrow Council  
London Borough of Barnet

F01: Prior information notice  
Prior information only  
Notice identifier: 2023/S 000-013161  
Procurement identifier (OCID): ocds-h6vhtk-03c73e  
Published 9 May 2023, 3:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Harrow Council

Electoral Services, PO BOX 1358

Harrow

HA3 3QN

#### **Contact**

Mr Martin Trim

#### **Email**

[Martin.Trim@harrow.gov.uk](mailto:Martin.Trim@harrow.gov.uk)

#### **Telephone**

+44 2088635611

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.harrow.gov.uk>

Buyer's address

<http://www.harrow.gov.uk>

**I.1) Name and addresses**

London Borough of Barnet

2 Bristol Avenue, Colindale

London

NW9 4EW

**Email**

[procurement@barnet.gov.uk](mailto:procurement@barnet.gov.uk)

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.barnetsourcing.co.uk/>

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

Additional information can be obtained from the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Electoral Print and Postage Services Framework 2.0 (Elections and Electoral Registration) for The London Borough of Harrow & The London Borough of Barnet

Reference number

DN668971

#### **II.1.2) Main CPV code**

- 22000000 - Printed matter and related products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The London Borough of Harrow and the London Borough of Barnet, are seeking to put in place a joint Framework Agreement in order to appoint one or more service provider(s) to

deliver services on their behalf. The Framework Agreement is to cover the provision of Print and Postage Services for Electoral Services (Elections and Electoral Registration).

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The Framework aim is to meet the specific print and postage needs of any elections that are held within the contract period including; Poll Cards, Postal Voter Packs, Ballot Papers and Election Count Stationery. It is also envisaged to include Statutory Registration, Annual Canvass, Household Notification Letters (HNL) including the provision of Electoral registration (print and postage), Annual canvas (print and postage), Absent Voter Identifier Refresher (print and postage) and Individual Electoral Registration (IER). The framework will allow Innovation, New Ways of Working and Ad Hoc Activity to meet the requirements of the Electoral Registration Services for The London Borough of Harrow and the London Borough of Barnet.

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

This contract is subject to renewal

Yes

Description of renewals

This will be an initial 3 year contract with the option to extend for a further one years at the discretion of the Council.

## **II.3) Estimated date of publication of contract notice**

31 July 2023

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No