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Planning

Electoral Print and Postage Services Framework 2.0 (Elections and Electoral Registration) for The London Borough of Harrow & The London Borough of Barnet

Harrow Council
London Borough of Barnet

F01: Prior information notice
Prior information only
Notice identifier: 2023/S 000-013161
Procurement identifier (OCID): ocds-h6vhtk-03c73e
Published 9 May 2023, 3:24pm

Section I: Contracting authority

I.1) Name and addresses

Harrow Council

Electoral Services, PO BOX 1358

Harrow

HA3 3QN

Contact

Mr Martin Trim

Email

Martin.Trim@harrow.gov.uk

Telephone

+44 2088635611

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.harrow.gov.uk>

Buyer's address

<http://www.harrow.gov.uk>

I.1) Name and addresses

London Borough of Barnet

2 Bristol Avenue, Colindale

London

NW9 4EW

Email

procurement@barnet.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.barnetsourcing.co.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Electoral Print and Postage Services Framework 2.0 (Elections and Electoral Registration) for The London Borough of Harrow & The London Borough of Barnet

Reference number

DN668971

II.1.2) Main CPV code

- 22000000 - Printed matter and related products

II.1.3) Type of contract

Supplies

II.1.4) Short description

The London Borough of Harrow and the London Borough of Barnet, are seeking to put in place a joint Framework Agreement in order to appoint one or more service provider(s) to deliver services on their behalf. The Framework Agreement is to cover the provision of Print and Postage Services for Electoral Services (Elections and Electoral Registration).

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The Framework aim is to meet the specific print and postage needs of any elections that are

held within the contract period including; Poll Cards, Postal Voter Packs, Ballot Papers and Election Count Stationery. It is also envisaged to include Statutory Registration, Annual Canvass, Household Notification Letters (HNL) including the provision of Electoral registration (print and postage), Annual canvas (print and postage), Absent Voter Identifier Refresher (print and postage) and Individual Electoral Registration (IER). The framework will allow Innovation, New Ways of Working and Ad Hoc Activity to meet the requirements of the Electoral Registration Services for The London Borough of Harrow and the London Borough of Barnet.

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

This contract is subject to renewal

Yes

Description of renewals

This will be an initial 3 year contract with the option to extend for a further one years at the discretion of the Council.

II.3) Estimated date of publication of contract notice

31 July 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No