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Tender

CWC23015 - Contract Management System

Wolverhampton City Council

F02: Contract notice

Notice identifier: 2023/S 000-013158

Procurement identifier (OCID): ocds-h6vhtk-03c73d

Published 9 May 2023, 3:15pm

Section I: Contracting authority

I.1) Name and addresses

Wolverhampton City Council

Civic Centre, St Peters Square

Wolverhampton

WV1 1RL

Contact

Mr Sean Hynes

Email

Sean.Hynes@wolverhampton.gov.uk

Telephone

+44 1902556556

Country

United Kingdom

Region code

UKG - West Midlands (England)

Internet address(es)

Main address

<http://www.wolverhampton.gov.uk>

Buyer's address

<http://www.wolverhampton.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.wolverhamptontenders.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.wolverhamptontenders.com

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CWC23015 - Contract Management System

Reference number

DN669241

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

City Wolverhampton Council (CWC) needs a centralised system that enhances visibility and transparency of the councils' contracts, data, documentation, and outputs, in accordance with approved Governance and pre-determined access rights. The system will need to support and enhance the councils Contract Lifecycle Management (CLM) Strategy, process, and procedures to drive an efficient, effective, and proactive approach to CLM, particularly in pre and post procurement activities, centred around but not limited to duration, cost, risk, performance, variation, dispute, contract expiry, exemption requirements and close out management.

In addition, the system will be able to project potential future requirements, as well as facilitate the ability to publish CWCs contract register, in line with legislation and as required, informing FOI requests.

Configured for ease of identification of the different contract types and their associated tiering and subsequent management requirements including the capture of SMART Key performance indicators and operational management is a prerequisite.

Furthermore, the system will need to integrate with all the councils interrelated systems including those that manage e tendering and financial related data / documentation to enable the smooth transition of related and, where possible, real-time information. The system needs to not only accommodate the council's current requirement but also have the

scope to support continuous process improvement.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

II.2.4) Description of the procurement

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II.2.5) Award criteria

Quality criterion - Name: Quality (including Social Value) / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal review at end of year 2 of the initial 3 year term

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 June 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

9 June 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Director of Governance

Wolverhampton

Country

United Kingdom