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Tender

## **CWC23015 - Contract Management System**

Wolverhampton City Council

F02: Contract notice

Notice identifier: 2023/S 000-013158

Procurement identifier (OCID): ocds-h6vhtk-03c73d

Published 9 May 2023, 3:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wolverhampton City Council

Civic Centre, St Peters Square

Wolverhampton

WV1 1RL

#### **Contact**

Mr Sean Hynes

#### **Email**

[Sean.Hynes@wolverhampton.gov.uk](mailto:Sean.Hynes@wolverhampton.gov.uk)

#### **Telephone**

+44 1902556556

#### **Country**

United Kingdom

**Region code**

UKG - West Midlands (England)

**Internet address(es)**

Main address

<http://www.wolverhampton.gov.uk>

Buyer's address

<http://www.wolverhampton.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.wolverhamptontenders.com](http://www.wolverhamptontenders.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.wolverhamptontenders.com](http://www.wolverhamptontenders.com)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CWC23015 - Contract Management System

Reference number

DN669241

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

City Wolverhampton Council (CWC) needs a centralised system that enhances visibility and transparency of the councils' contracts, data, documentation, and outputs, in accordance with approved Governance and pre-determined access rights. The system will need to support and enhance the councils Contract Lifecycle Management (CLM) Strategy, process, and procedures to drive an efficient, effective, and proactive approach to CLM, particularly in pre and post procurement activities, centred around but not limited to duration, cost, risk, performance, variation, dispute, contract expiry, exemption requirements and close out management.

In addition, the system will be able to project potential future requirements, as well as facilitate the ability to publish CWCs contract register, in line with legislation and as required, informing FOI requests.

Configured for ease of identification of the different contract types and their associated tiering and subsequent management requirements including the capture of SMART Key performance indicators and operational management is a prerequisite.

Furthermore, the system will need to integrate with all the councils interrelated systems including those that manage e tendering and financial related data / documentation to enable the smooth transition of related and, where possible, real-time information. The system needs to not only accommodate the council's current requirement but also have the scope to support continuous process improvement.

### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)

### **II.2.4) Description of the procurement**

City Wolverhampton Council (CWC) needs a centralised system that enhances visibility and transparency of the councils' contracts, data, documentation, and outputs, in accordance with approved Governance and pre-determined access rights. The system will need to support and enhance the councils Contract Lifecycle Management (CLM) Strategy, process, and procedures to drive an efficient, effective, and proactive approach to CLM, particularly in pre and post procurement activities, centred around but not limited to duration, cost, risk, performance, variation, dispute, contract expiry, exemption requirements and close out management.

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### **II.2.5) Award criteria**

Quality criterion - Name: Quality (including Social Value) / Weighting: 70

Price - Weighting: 30

**II.2.6) Estimated value**

Value excluding VAT: £200,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal review at end of year 2 of the initial 3 year term

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 June 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

9 June 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Director of Governance

Wolverhampton

Country

United Kingdom