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Contract

## Tenant Contents Insurance

East Lothian Council

F03: Contract award notice

Notice identifier: 2021/S 000-013096

Procurement identifier (OCID): ocds-h6vhtk-029619

Published 10 June 2021, 4:35pm

### Section I: Contracting authority

#### I.1) Name and addresses

East Lothian Council

John Muir House

Haddington, East Lothian

EH41 3HA

#### Email

[procurement@eastlothian.gov.uk](mailto:procurement@eastlothian.gov.uk)

#### Telephone

+44 1620827827

#### Country

United Kingdom

#### NUTS code

UKM73 - East Lothian and Midlothian

**Internet address(es)**

Main address

<http://www.eastlothian.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00181](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00181)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Tenant Contents Insurance

Reference number

ELC-20-2422

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of tenants home contents insurance and related advisory and management services.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £250,000

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian

Main site or place of performance

East Lothian

#### **II.2.4) Description of the procurement**

East Lothian Council is inviting bids from competent service providers for the provision of Tenants Home Contents Insurance and related advisory and management services.

#### **II.2.5) Award criteria**

Quality criterion - Name: Training & Support / Weighting: 5

Quality criterion - Name: Scope of Cover / Weighting: 15

Quality criterion - Name: Additional Benefits / Weighting: 5

Price - Weighting: 75

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Procurement (Scotland) Regulations 2015.

The value of procurement is the maximum value over the total of the 3 year duration and possible extensions for two further periods of 1 year.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-003761](#)

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## **Section V. Award of contract**

### **Contract No**

ELC-20-2422

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

17 May 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Thistle Insurance Services

Southgate House, Southgate Street

Gloucester

GL1 1UB

Telephone

+44 7954142371

Country

United Kingdom

NUTS code

- UKK13 - Gloucestershire

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £250,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

1. The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent),

OR

The bidder must have documents policies and procedures for quality management (details in the tender documents).

(SC Ref:656793)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom