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Tender

## **BC5457 - Tir-y-Berth Primary School - LED Lighting**

Caerphilly County Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-013036

Procurement identifier (OCID): ocds-h6vhtk-04fd31

Published 4 April 2025, 11:45am

### **Scope**

### **Reference**

RQST14444

### **Description**

You are invited to submit a tender for the installation of LED lighting and associated works at Tir Y Berth Primary School, New Road, Hengoed CF82 8AU. The scope of the project is fully described in Tender Documentation but in summary the scope is:

- The Electrical Services Installer shall allow for the safe isolation, removal and disposal of existing lighting as per the associated drawings. This forms part of Caerphilly CBC LAEF/Invest to Save Scheme.
- The Electrical Services Installer shall allow for the supply and installation of new LED Light fittings and lighting as per the tender drawings.
- The Electrical Services Installer shall allow for the installation of new emergency light fittings. This must include all required wiring alterations, cabling, GMS containment, key switches and sundry items.

- The Electrical Services Installer shall allow for the installation of new lighting controls including all wiring alterations, cabling, GMS Containment and sundry items. They should also include for the inspecting and testing all existing lighting controls, any faults found shall be reported to the Contract Administrator.
- The Inspection and Testing of all lighting circuits with results being provided to the Contract Administrator on Electrical Installation Condition Report Certificate. All emergency lighting works shall have an Emergency Lighting Certificate.
- The provision of record drawings and O&M manuals.
- Programme to be agreed with Contract Administrator and School

### **Total value (estimated)**

- £17,907 excluding VAT
- £21,488 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 July 2025 to 18 December 2025
- 5 months, 18 days

### **Main procurement category**

Works

### **CPV classifications**

- 45310000 - Electrical installation work

- 51100000 - Installation services of electrical and mechanical equipment
- 71314100 - Electrical services

## **Contract locations**

- UKL16 - Gwent Valleys

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## **Participation**

### **Conditions of participation**

As described in the Tender Documentation

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

16 April 2025, 12:00am

### **Tender submission deadline**

18 April 2025, 12:00pm

## **Submission address and any special instructions**

<https://supplierlive.proactisp2p.com/Account/Login>

REGISTERING AN INTEREST IN THE SELL2WALES NOTICE IS NOT REGISTERING AN INTEREST IN THIS TENDER YOU MUST FOLLOW THE INSTRUCTIONS BELOW IN ORDER TO SUBMIT A TENDER:

1. Log in to the Proactis Supplier Portal at:  
<https://supplierlive.proactisp2p.com/Account/Login> ;
2. Click the Sign Up option on the Portal homepage (If already registered go to point 11);
3. Enter your correct Organisation Name, Details and Primary Contact Details;
4. Make a note of the Organisation ID and User Name, then click Register;
5. You will then receive an email from the system asking you follow a link to activate your account;
6. Enter the information requested, clicking on the blue arrow to move on to the next stage and follow the instructions ensuring that you enter all applicable details;
7. In the Classification section ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice, it is essential that only CPV Codes specific to your organisation are added to your profile;
8. Buyer Selection - At this stage you are required to indicate which Buyer Organisations you would like to register with. Remember to register with Caerphilly this ensures that you will be alerted to all relevant opportunities;
9. Terms and Conditions - Read the terms and conditions of the use of this Supplier Portal and tick the box to denote you have read and understood the terms and that you agree to abide by them. If you do not agree you cannot complete the registration process. Once you have agreed click on the blue arrow to move on to the next stage;
10. Insert a password for the admin user and repeat it. The password Must be between 6 and 50 characters in length. It must contain at least 2 number(s). Once completed select Complete Registration and you will enter the Supplier Home page;
11. From the Home Page, go to the Opportunities icon, all current opportunities will be listed. Click on the blue arrow under the field Show Me of the relevant opportunity then

click to register your interest on the applicable button;

12. Refresh your screen by clicking on the opportunities icon located on the left hand side, to view the opportunity click the blue arrow;

13. Note the closing date for completion of the relevant project. To find all available documentation drop-down the Request Documents option and click to download all documents;

14. You can now either complete your response or Decline this opportunity. All queries are to be made via the messaging system on the Proactis portal.

We will not accept any questions/queries via telephone/email.

## **Tenders may be submitted electronically**

Yes

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## **Award criteria**

Name	Description	Type
Total Cost of Project	Total Cost of Project	Cost

## **Weighting description**

Lowest cost that is compliant with the Specification and Mandatory criteria

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## **Contracting authority**

### **Caerphilly County Borough Council**

- Public Procurement Organisation Number: PWHP-2369-JPYL

Penallta House, Tredomen Park

Hengoed

CF82 7PG

United Kingdom

Contact name: Fran Gully

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Website: <http://www.caerphilly.gov.uk>

Region: UKL16 - Gwent Valleys

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales