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Planning

## **Aroma Outlets - Machine Rental, Coffee, Accessories**

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-013036

Procurement identifier (OCID): ocds-h6vhtk-045434

Published 22 April 2024, 4:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

4-5 Charnwood Court,, Heol Billingsley, Parc Nantgarw

Cardiff

CF15 7QZ

#### **Email**

[iliass.dadda@wales.nhs.uk](mailto:iliass.dadda@wales.nhs.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

## **Internet address(es)**

Main address

<http://nwssp.nhs.wales/ourservices/procurement-services/>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0221](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0221)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

Additional information can be obtained from the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Aroma Outlets - Machine Rental, Coffee, Accessories

Reference number

CAV-OJEU-PROJECT\_56189

#### **II.1.2) Main CPV code**

- 55520000 - Catering services

#### **II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

The NHS Wales Shared Services Partnership, hosted by Velindre NHS Trust are acting on behalf of

Cardiff and Vale University Local Health Board who are seeking to establish a contract for the provision of coffee machine rental, coffee, and additional accessories.

### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 39220000 - Kitchen equipment, household and domestic items and catering supplies
- 39222000 - Catering supplies
- 39310000 - Catering equipment
- 55500000 - Canteen and catering services
- 55520000 - Catering services
- 50883000 - Repair and maintenance services of catering equipment

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

### **II.2.4) Description of the procurement**

Cardiff and Vale Health Board wishes to appoint a provider to form a strategic partnership with the Health Board to primarily supply coffee machines, coffee beans and consumables, and develop a coffee shop brand throughout the Health Board. The Health Boards coffee shop and restaurants, currently are situated in UHW, UHL, CRI, BARRY HOSPITAL.

Further to the supply of the coffee beans, machines and consumables the Health board wishes the supplier to provide high quality training to staff, maintain and service the machines and work with the Health board on promotional activity to further improve the success of the brand throughout the Health Board.

Coffee machines:

All 18 current machines will be replaced as a minimum as part of this contract. These will be bean to cup machines with the module for fresh milk. There may also be a requirement to provide barista machines and instant/ desktop granulated coffee machines to areas where there is a need or commercial benefit.

Coffee Beans:

It is expected the bean will be around 80% Arabica and 20% Robusta, however this is flexible and bidders are able to present a bean which they feel meets the requirements of the Health Boards brand.

The bean must to be a fair trade bean to ensure it is in keeping with the CSR values of the Health Board.

Other coffee shop consumables:

A further key part of the Coffee shop is further offerings such as tea, syrups, specialities and promotional material. We require English breakfast tea, and a selection of herbal and fruit teas, as with the coffee there is a requirement for these to be fair trade.

#### **II.2.14) Additional information**

Written Bid - which consists of maintenance, promotional support and mobilisation plan 40.0

Taste session - which consists of tasting coffee, tea and other related products 20.0

Cost of consumables and machines, as outline in tender documentation 40.0

#### **II.3) Estimated date of publication of contract notice**

22 May 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

Please note additional information on this procurement:

1. The Contracting Authority reserves the right to award the contract in whole, in part or annul the

tendering process and not award any contract.

2. Bidders should note that they will be required to enter into terms and conditions of contract as

set out in the ITT and that save for matters of clarification or consistency the Contracting Authority

will not negotiate the terms.

3. The Contracting Authority will not accept completed ITT's after the stated closing date.

4. All documents to be priced (where applicable) in sterling and all payments made in sterling.

5. All tender costs and liabilities incurred by bidders shall be the sole responsibility of the bidders.

6. Prospective suppliers should note that NHS Shared Services Partnership - Procurement Services is

acting on behalf of Cardiff and Vale University Local Health Board.

7. Bidders wishing to participate should get in touch with [Andrew.Pritchard@wales.nhs.uk](mailto:Andrew.Pritchard@wales.nhs.uk) & [lliass.dadda@wales.nhs.uk](mailto:lliass.dadda@wales.nhs.uk)

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=140873](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=140873).

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