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Tender

## **Independent Advice and Guidance**

London Borough of Brent

F02: Contract notice

Notice identifier: 2022/S 000-013025

Procurement identifier (OCID): ocds-h6vhtk-03397f

Published 17 May 2022, 9:41pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

London Borough of Brent

Brent Civic Centre, Engineers Way

Wembley

HA9 0FJ

#### **Email**

[corporate.procurement@brent.gov.uk](mailto:corporate.procurement@brent.gov.uk)

#### **Telephone**

+44 2089373615

#### **Country**

United Kingdom

**NUTS code**

UKI72 - Brent

**Internet address(es)**

Main address

<http://www.brent.gov.uk/>

Buyer's address

<http://www.brent.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.duenorth.com/Advert/Index?advertId=d5417381-c2d5-ec11-8114-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.duenorth.com/Advert/Index?advertId=d5417381-c2d5-ec11-8114-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Independent Advice and Guidance

Reference number

DN612563

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This contract is for the provision of high quality information, advice and guidance to residents of the London Borough of Brent.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,218,100

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 98000000 - Other community, social and personal services

#### **II.2.3) Place of performance**

NUTS codes

- UKI72 - Brent

## **II.2.4) Description of the procurement**

The Independent Advice and Guidance (IAG) service will be delivered as a face-to-face service in multiple locations across the borough as well as through a range of channels. The service will be accessible to all sector of the community and will cover a range of topics from benefits advice, debt management, employment rights and many others. This will be a professional service which is accessible to all and delivered free of charge.

The contract will be for a period of two years with the option of two single-year extensions (2+1+1).

The maximum contract value will be £304,525 per annum and £1,218,100 over the Contract Period.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality/Technical / Weighting: 45

Quality criterion - Name: Social Value / Weighting: 10

Quality criterion - Name: Presentation / Weighting: 5

Price - Weighting: 40

## **II.2.6) Estimated value**

Value excluding VAT: £1,218,100

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The contract will be for a period of two years with the option of two single-year extensions (2+1+1) subject to satisfactory performance of the successful provider.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 June 2022

Local time

9:30am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

20 June 2022

Local time

9:30am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom