This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/013022-2023">https://www.find-tender.service.gov.uk/Notice/013022-2023</a>

Tender

# **Provision of a Hosted Integrated Financial Management System and Cashiering System**

North Hertfordshire District Council

F02: Contract notice

Notice identifier: 2023/S 000-013022

Procurement identifier (OCID): ocds-h6vhtk-03c6eb

Published 5 May 2023, 4:03pm

# **Section I: Contracting authority**

## I.1) Name and addresses

North Hertfordshire District Council

Council Offices, Gernon Road

Letchworth Garden City

SG6 3JF

#### Contact

Rachel Cooper

#### **Email**

Rachel.Cooper@north-herts.gov.uk

#### **Telephone**

+44 01462474606

#### Country

**United Kingdom** 

**NUTS** code

UKH23 - Hertfordshire

Internet address(es)

Main address

www.north-herts.gov.uk

Buyer's address

www.supplyhertfordshire.uk

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.supplyhertfordshire.uk/

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://in-tendhost.co.uk/supplyhertfordshire/aspx/Home

Tenders or requests to participate must be submitted to the above-mentioned address

## I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

# **Section II: Object**

# II.1) Scope of the procurement

## II.1.1) Title

Provision of a Hosted Integrated Financial Management System and Cashiering System

Reference number

NH504611804

#### II.1.2) Main CPV code

• 48442000 - Financial systems software package

#### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

North Hertfordshire Council invites tenders from suitably qualified and experienced potential contractors to provide a Cloud Hosted integrated Financial Management and Income Management system.

#### II.1.5) Estimated total value

Value excluding VAT: £15,000,000

## II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.2) Additional CPV code(s)

- 48442000 Financial systems software package
- 48781000 System management software package
- 48000000 Software package and information systems
- 48430000 Inventory management software package

- 48812000 Financial information systems
- 48600000 Database and operating software package
- 72212440 Financial analysis and accounting software development services
- 79412000 Financial management consultancy services
- 48612000 Database-management system
- 48440000 Financial analysis and accounting software package
- 48331000 Project management software package
- 48441000 Financial analysis software package

## II.2.3) Place of performance

**NUTS** codes

• UKH23 - Hertfordshire

#### II.2.4) Description of the procurement

The Council is seeking to procure a modern, user-friendly Cloud based, fully hosted Financial Management and Income Management system with integration, efficient workflows, dashboards, real time Management information and flexible functionality tailored to users' needs. The Council invites tenders from suitably qualified and experienced potential contractors to provide a Cloud Hosted integrated Financial Management and Income Management system. The Council considers that this procurement is not suitable for dividing into lots. This is because the Council requires an integrated system capable of fulfilling all required functions and providing efficiencies through the integration. The Council currently has two separate contracts to fulfil this requirement:- a contract with Capita IBs for a Financial Management System comprising of General Ledger, Purchase Ordering, Purchase Ledger, Sales Ledger, Authorisation and Workflow. This contract expires on 31/07/2024.- a separate contract with Civica for the provision of an Income Management (Cashiering) system including an E-Store for customers. This contract expires on 31/03/2024. The Council requires the new contract to allow for a phased implementation to ensure that the Income Management module is able to go live on 01/04/2024, with the migration from the old Financial Management System to complete by 01/08/2024.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

120

This contract is subject to renewal

Yes

Description of renewals

Extension Option of 5 Years

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: Yes

Description of options

Various Optional Modules

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

## III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

## III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

## III.2) Conditions related to the contract

## III.2.2) Contract performance conditions

Please see Procurement Documents

# Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

## IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 June 2023

Local time

5:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

## IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 25 July 2023

## IV.2.7) Conditions for opening of tenders

Date

9 July 2023

Local time

5:00pm

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

# VI.4) Procedures for review

## VI.4.1) Review body

North Hertfordshire District Council

Council Offices Gernon Road

Letchworth Garden City Hertfordshire

SG6 3JF

Email

Rachel.Cooper@north-herts.gov.uk

Telephone

+44 01462474606

Country

**United Kingdom** 

Internet address

https://www.north-herts.gov.uk/

## VI.4.2) Body responsible for mediation procedures

Centre for Effective Dispute Resolution

100 St. Paul's Churchyard

London

EC4M 8BU

**Email** 

info@cedr.com

Telephone
+44 02075366000
Fax
+44 02075366001
Country
United Kingdom
Internet address
https://www.cedr.com
VI.4.4) Service from which information about the review procedure may be obtained
Centre for Effective Dispute Resolution
100 St. Paul's Churchyard
London
EC4M 8BU
Email
info@cedr.com
Telephone
+44 02075366000
Fax
+44 02075366001
Country
United Kingdom
Internet address
https://www.cedr.com