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Tender

Provision of a Hosted Integrated Financial Management System and Cashiering System

North Hertfordshire District Council

F02: Contract notice

Notice identifier: 2023/S 000-013022

Procurement identifier (OCID): ocds-h6vhtk-03c6eb

Published 5 May 2023, 4:03pm

Section I: Contracting authority

I.1) Name and addresses

North Hertfordshire District Council

Council Offices, Gernon Road

Letchworth Garden City

SG6 3JF

Contact

Rachel Cooper

Email

Rachel.Cooper@north-herts.gov.uk

Telephone

+44 01462474606

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

www.north-herts.gov.uk

Buyer's address

www.supplyhertfordshire.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplyhertfordshire.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of a Hosted Integrated Financial Management System and Cashiering System

Reference number

NH504611804

II.1.2) Main CPV code

- 48442000 - Financial systems software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

North Hertfordshire Council invites tenders from suitably qualified and experienced potential contractors to provide a Cloud Hosted integrated Financial Management and Income Management system.

II.1.5) Estimated total value

Value excluding VAT: £15,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48442000 - Financial systems software package
- 48781000 - System management software package
- 48000000 - Software package and information systems
- 48430000 - Inventory management software package

- 48812000 - Financial information systems
- 48600000 - Database and operating software package
- 72212440 - Financial analysis and accounting software development services
- 79412000 - Financial management consultancy services
- 48612000 - Database-management system
- 48440000 - Financial analysis and accounting software package
- 48331000 - Project management software package
- 48441000 - Financial analysis software package

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

The Council is seeking to procure a modern, user-friendly Cloud based, fully hosted Financial Management and Income Management system with integration, efficient workflows, dashboards, real time Management information and flexible functionality tailored to users' needs. The Council invites tenders from suitably qualified and experienced potential contractors to provide a Cloud Hosted integrated Financial Management and Income Management system. The Council considers that this procurement is not suitable for dividing into lots. This is because the Council requires an integrated system capable of fulfilling all required functions and providing efficiencies through the integration. The Council currently has two separate contracts to fulfil this requirement:- a contract with Capita IBs for a Financial Management System comprising of General Ledger, Purchase Ordering, Purchase Ledger, Sales Ledger, Authorisation and Workflow. This contract expires on 31/07/2024.- a separate contract with Civica for the provision of an Income Management (Cashiering) system including an E-Store for customers. This contract expires on 31/03/2024. The Council requires the new contract to allow for a phased implementation to ensure that the Income Management module is able to go live on 01/04/2024, with the migration from the old Financial Management System to complete by 01/08/2024.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

Extension Option of 5 Years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Various Optional Modules

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please see Procurement Documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 June 2023

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 25 July 2023

IV.2.7) Conditions for opening of tenders

Date

9 July 2023

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

North Hertfordshire District Council

Council Offices Gernon Road

Letchworth Garden City Hertfordshire

SG6 3JF

Email

Rachel.Cooper@north-herts.gov.uk

Telephone

+44 01462474606

Country

United Kingdom

Internet address

<https://www.north-herts.gov.uk/>

VI.4.2) Body responsible for mediation procedures

Centre for Effective Dispute Resolution

100 St. Paul's Churchyard

London

EC4M 8BU

Email

info@cedr.com

Telephone

+44 02075366000

Fax

+44 02075366001

Country

United Kingdom

Internet address

<https://www.cedr.com>

VI.4.4) Service from which information about the review procedure may be obtained

Centre for Effective Dispute Resolution

100 St. Paul's Churchyard

London

EC4M 8BU

Email

info@cedr.com

Telephone

+44 02075366000

Fax

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