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Contract

Hosted Integrated HR and Payroll System

Citizen Housing Group Ltd

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-012995

Procurement identifier (OCID): ocds-h6vhtk-0652e4

Published 12 February 2026, 2:53pm

Scope

Description

The service requirement includes the provision of an up to date hosted integrated or interfaced HR and

Payroll system and user licences; incorporating project management, implementation and consultancy

services; supported by high quality user training and system administration; data migration, customisation

and integration services; including a simplistic reporting system with a suite of standard reports along with

the option of bespoke reports that complies with the technical specification listed within the system

specification.

This requirement was previously tendered under an open procurement process for an initial contract term

of 5 years, with an additional 2-year extension option. We are now renewing the contract for another 2-year period.

This renewal is required to provide sufficient time for the team to plan and transition to a new Hosted Integrated HR and Payroll System. The additional time will allow for a smooth migration, including any necessary data transfer, implementation activities, and support from the current provider throughout the

transition phase. Renewing the current contract ensures continuity of service, maintains compliance, and avoids operational disruption while the transition to the new system is undertaken.

Contract 1

Supplier

- IRIS SOFTWARE LIMITED

Contract value

- £113,000 excluding VAT
- £142,000 including VAT

Below the relevant threshold

Date signed

14 November 2025

Contract dates

- 31 December 2025 to 31 December 2027
- 2 years, 1 day

Main procurement category

Services

CPV classifications

- 48450000 - Time accounting or human resources software package
- 79631000 - Personnel and payroll services

Contract locations

- UKC - North East (England)
 - UKD - North West (England)
 - UKE - Yorkshire and the Humber
 - UKF - East Midlands (England)
 - UKG - West Midlands (England)
 - UKH - East of England
 - UKI - London
 - UKJ - South East (England)
 - UKK - South West (England)
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Procedure

Procedure type

Below threshold - without competition

Supplier

IRIS SOFTWARE LIMITED

- Companies House: 03196054

470 London Road

Slough

SL3 8QY

United Kingdom

Email: payrollrenewals@iris.co.uk

Region: UKJ11 - Berkshire

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1

Contracting authority

Citizen Housing Group Ltd

- Charity Commission (England and Wales): 8181
- Public Procurement Organisation Number: PWJN-9145-YTML

4040 Lakeside

Birmingham

B377YN

United Kingdom

Email: Procurement@citizenhousing.org.uk

Region: UKG32 - Solihull

Organisation type: Public authority - sub-central government