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Tender

## **Catering Services (Sandwiches/Salads and other chilled foods) for NSFT In-Patient Settings**

Norfolk Community Health and Care

F02: Contract notice

Notice identifier: 2022/S 000-012983

Procurement identifier (OCID): ocds-h6vhtk-033955

Published 17 May 2022, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk Community Health and Care

Norwich Community Hospital, Bowthorpe Road

Norwich

NR2 3TU

#### **Email**

[steven.worley@nchc.nhs.uk](mailto:steven.worley@nchc.nhs.uk)

#### **Telephone**

+44 1603785866

#### **Country**

United Kingdom

## **NUTS code**

UKH1 - East Anglia

## **Internet address(es)**

Main address

<https://www.nsft.nhs.uk/>

Buyer's address

<https://www.nsft.nhs.uk/>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Norwich:-Prepared-sandwiches./44TW5V7U7X>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Catering Services (Sandwiches/Salads and other chilled foods) for NSFT In-Patient Settings

#### **II.1.2) Main CPV code**

- 15811511 - Prepared sandwiches
  - UA01 - Food products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Norfolk & Suffolk NHS Foundation Trust (NSFT) has patients with a diverse range of mental health problems from dementia, to young adults with acute psychological conditions.

These patients stay as in-patients on 30 Wards in several locations in Norfolk and Suffolk. Their time of stay will range from just a few days to over eighteen months and in some cases, they become permanent residents.

In addition to the main food offering, the Trust currently supplies an out-of-hours cold food offering to 22 inpatient settings 24/7.

The tender calls for Catering (Sandwich/Salad and other chilled foods) Services across NSFT patient sites. Full information is available within the attached tender pack.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 15811510 - Sandwiches

## **II.2.3) Place of performance**

NUTS codes

- UKH1 - East Anglia

Main site or place of performance

East Anglia

## **II.2.4) Description of the procurement**

This tender calls for Catering (Sandwich/Salad and other chilled foods) Services across the Norfolk and Suffolk NHS Foundation Trust (NSFT) patient sites. This tender covers a comprehensive range and full details of the service provision are contained within the Invitation to Tender documentation.

To complement our hot meal provision, the Trust is looking for a supplier to provide a range of sandwiches and salads, along with other possible options (such as wraps, baguettes, protein pots, and sausage rolls).

The Trust seeks a contractor to supply and deliver pre-ordered sandwiches and salads to designated locations in accordance with adopted quality systems and current food hygiene legislation.

NSFT intends to put an (initial) 12-month contract in place, with three further extension options of up to 12 months each available: agreeable as per the contract document. The provisional start date for proposed services is 1st August 2022.

The deadline for tender submissions is Noon, on Thursday 16th June 2022.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Option of three further extension options of up to 12 months each in length.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Bidders must comply with the following statutory legislation:

- Food Safety Regulations (EC) No 852 /2004
- The Food Information (Amendment) (England) Regulations 2019 (Natasha's Law)
- The Food Safety and Hygiene (England) Regulations 2013
- EU Regulation 2073/2005 Microbiological Criteria for Foodstuffs
- Food information Regulations 2014 and amendments 2021 to PPDS supplied food products
- Hazard Analysis and Critical Control Point (HACCP)
- Food Safety Act 1990
- Control of Substances Hazardous to Health (CoSHH)
- Manual Handling at Work
- Health and Safety at Work Act.
- STS Code of Practice and Technical Standard for Suppliers to the Public Sector.
- STS Code of Practice for Manufacture, Distribution and Supply of Food Ingredients by Small, Local or Regional Suppliers

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 June 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

21 June 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Norwich:-Prepared-sandwiches./44TW5V7U7X>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/44TW5V7U7X>

GO Reference: GO-2022517-PRO-20150762

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Norfolk Community Health and Care

Bowthorpe Road

Norwich

NR2 3TU

Telephone

+44 1603785866



Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Norfolk Community Health and Care

Bowthorpe Road

Norwich

NR2 3TU

Telephone

+44 1603785866

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Norfolk Community Health and Care

Bowthorpe Road

Norwich

NR2 3TU

Telephone

+44 1603785866

Country

United Kingdom