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Tender

## **Home from Hospital Discharge Services**

Kettering General Hospital NHS Foundation Trust

F02: Contract notice

Notice identifier: 2021/S 000-012982

Procurement identifier (OCID): ocds-h6vhtk-02ba27

Published 9 June 2021, 6:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kettering General Hospital NHS Foundation Trust

57 Richmond Avenue

Kettering

NN15 5JG

#### **Contact**

Alison McKenzie

#### **Email**

[alison.mckenzie4@nhs.net](mailto:alison.mckenzie4@nhs.net)

#### **Telephone**

+44 1536493406

**Country**

United Kingdom

**NUTS code**

UKF25 - North Northamptonshire

**National registration number**

United Kingdom

**Internet address(es)**

Main address

[www.kgh.nhs.uk](http://www.kgh.nhs.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

NHS Foundation Hospital

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Home from Hospital Discharge Services

Reference number

601158254

#### **II.1.2) Main CPV code**

- 75122000 - Administrative healthcare services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Kettering General Hospital NHS Foundation Trust (the "Authority") is issuing an SQ in connection with the competitive procurement of Home from Hospital discharge services. The purpose of the service is to support Service Users and their carers in the period leading up to hospital discharge and during the first 3 weeks following hospital discharge. This supports the Reason to Reside and Home First principles and will help to reduce bed shortages within secondary care through improved patient flow.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,600,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 75122000 - Administrative healthcare services

### **II.2.3) Place of performance**

NUTS codes

- UKF25 - North Northamptonshire

Main site or place of performance

North Northamptonshire

### **II.2.4) Description of the procurement**

The purpose of the service is to support Service Users and their carers in the period leading up to hospital discharge and during the first 3 weeks following hospital discharge. This supports the Reason to Reside and Home First principles and will help to reduce bed shortages within secondary care through improved patient flow.

Scope of Activity

- The Provider will mobilise the services covered from 24.00 hours on 9 January 2022 with a clear strategy of up scaling to deliver on all the service requirements within a mutually agreed time .
- The service will aim to support independence in older adults, encouraging community support and wellbeing in both in the community and in hospital. The service provider must have a strong model and framework to support this.
- The service will assist patients to get home with a settling in service and use of a wheelchair friendly minibus to transport patients home. This will run 7 days per week and support a mutually agreed minimum number of patients home per day/week.
- The service will work in partnership with internal and external services in order to support a reduction in the use of simple care packages by signposting to community services for Hospital to Home schemes.
- The service will have appropriately trained and qualified staff to drive the minibus 7 days per week. The provider must have a PSV licence for the operation of any vehicles.
- There is a requirement within the proposal for a manager to be on site at Kettering General Hospital. A deputy is to be clearly identified to cover in their absence. The manager will have a visible presence and will manage all relevant staff, any recruitment required, rosters including annual leave etc and performance management when required. The Team will be

given a base from which to work within the Discharge offices with access to any relevant IT systems and phones. The manager will drive change as required and integrate the service into Kettering General Hospital by forming successful professional working relationships with key stakeholders.

- There will be monthly operational meetings with the Head of Discharge and quarterly review meetings to review performance against the

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,600,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Initial contract will be for 24 months with the option to extend for 2 x 12 month periods.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 1

Maximum number: 5

Objective criteria for choosing the limited number of candidates:

This is a restricted procedure. Bidders are requested to complete the SQ. A shortlist will be drawn of up to 5 bidders and they will be issued with the ITT documents

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 July 2021

Local time

12:00am

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

15 July 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=601183869>

GO Reference: GO-202169-PRO-18374910

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Kettering General Hospital NHS Foundation Trust

Rothwell Road

Kettering

NN16 8UZ

Telephone

+44 1536491592



Country

United Kingdom

Internet address

[www.kgh.nhs.uk](http://www.kgh.nhs.uk)