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Planning

## Migration Support Services (HDG/2025/868)

Stoke-on-Trent City Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-012969

Procurement identifier (OCID): ocds-h6vhtk-04fd11 ([view related notices](#))

Published 4 April 2025, 9:24am

### Scope

### Reference

HDG/2025/868

### Description

Support Service for all migrants into the city including vulnerable Asylum Seekers and Refugees. The Service will deliver legal advice and assistance to ensure that people receive all the resources they are entitled to, in accordance with relevant Legislation.

Approximate value per annum will be up to £75k

This Project will be undertaken in accordance with regulations stated under the Procurement Act 2023 and will be classed as being undertaken as a light touch Contract and will be for a 1+1+1 duration up to a maximum of 3 Years subject to funding.

## **Total value (estimated)**

- £75,000 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 1 October 2025 to 1 October 2026
- Possible extension to 1 October 2028
- 3 years, 1 day

## **Main procurement category**

Services

## **CPV classifications**

- 79140000 - Legal advisory and information services
- 98000000 - Other community, social and personal services

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## **Engagement**

### **Engagement deadline**

11 April 2025

### **Engagement process description**

Support Service for all migrants into the city including vulnerable Asylum Seekers and Refugees. The Service will deliver legal advice and assistance to ensure that people receive all the resources they are entitled to, in accordance with relevant Legislation.

The Council would like to invite new and existing providers to attend an upcoming online engagement opportunity on Thursday 10th April 2025, 15:00 - 15:45 to discuss this opportunity further.

To book your place on the engagement opportunity please contact [Joe.Holford@stoke.gov.uk](mailto:Joe.Holford@stoke.gov.uk) with the following information Name, Provider Name, Telephone Number and Email Address and reference 'Migration Support Service Engagement Opportunity' in the subject.

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## Submission

### Publication date of tender notice (estimated)

19 July 2025

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## Contracting authority

### Stoke-on-Trent City Council

- Public Procurement Organisation Number: PDQZ-1442-RZTZ

Civic Centre, Glebe Street

Stoke-on-Trent

ST4 1HH

United Kingdom

Contact name: Mr Chris Conway

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Website: <http://www.stoke.gov.uk>

Region: UKG23 - Stoke-on-Trent

Organisation type: Public authority - sub-central government