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Tender

## **UKSPF Community Regeneration Plan & Delivery**

Coleford Town Council

F02: Contract notice

Notice identifier: 2023/S 000-012945

Procurement identifier (OCID): ocds-h6vhtk-03c6b3

Published 5 May 2023, 12:12pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Coleford Town Council

Town Council Offices

Coleford

GL16 8BD

#### **Contact**

Chris Haine

#### **Email**

[ctcoffice@colefordtowncouncil.gov.uk](mailto:ctcoffice@colefordtowncouncil.gov.uk)

#### **Telephone**

+44 1594832103

#### **Country**

United Kingdom

**NUTS code**

UKK13 - Gloucestershire

**Internet address(es)**

Main address

<https://www.colefordtowncouncil.gov.uk>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA43069](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43069)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.mytenders.co.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

UKSPF Community Regeneration Plan

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

UKSPF Community Regeneration Plan & Delivery

#### **II.1.2) Main CPV code**

- 73220000 - Development consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Coleford Town Council has been awarded GBP 50,000 funding from the UK Shared Prosperity Fund to develop a community regeneration plan, and deliver some project(s) within it.

The Council needs to appoint professional services over a two-year period to agree feasibility and community engagement and bring together a viable Regeneration Plan. The professional input will lead the Town Council in writing bids to secure funding to deliver identified projects.

We are seeking suitably qualified consultants with experience in:

- Carrying out community engagement
- Preparing a costed community regeneration plan
- Bid writing and securing funding
- Supporting the delivery of local projects based on the plan.

The work is to start at once and be completed by the end of March 2025. Interim milestones with outcomes and reporting systems will be agreed.

### **II.1.5) Estimated total value**

Value excluding VAT: £50,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 73220000 - Development consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKK13 - Gloucestershire

### **II.2.4) Description of the procurement**

Coleford Town Council has been awarded GBP 50,000 funding from the UK Shared Prosperity Fund to develop a community regeneration plan, and deliver some project(s) within it.

The Council needs to appoint professional services over a two-year period to agree feasibility and community engagement and bring together a viable Regeneration Plan. The professional input will lead the Town Council in writing bids to secure funding to deliver identified projects.

We are seeking suitably qualified consultants with experience in:

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- Supporting the delivery of local projects based on the plan.

The work is to start at once and be completed by the end of March 2025. Interim milestones with outcomes and reporting systems will be agreed.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £50,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

3 July 2023

End date

31 March 2025

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Further information available from Town Clerk, Chris Haine email [ctcoffice@colefordtowncouncil.gov.uk](mailto:ctcoffice@colefordtowncouncil.gov.uk) Tel 01594 832103

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Town Planning and Regeneration Bodies

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 June 2023

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 3 July 2023

### **IV.2.7) Conditions for opening of tenders**

Date

5 June 2023

Local time

12:30pm

Place

Town Council Offices

Information about authorised persons and opening procedure

Town Clerk

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

There are some restricted Documents, available on request, and too large other than copying through 'We Transfer'. Please contact Town Clerk, if required.

Also the following Climate Statement:

In considering climate change, any Tender would benefit from evidence supporting adaptation to climate change and local resilience, as a key objective for any projects designed or delivered.

To also note that any chosen consultant should indicate whether happy, willing, to work effectively with other consultants employed to support climate adaptation activity.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at  
[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=229325](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=229325).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at  
[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:229325)

Download the ESPD document here:  
[[[https://www.mytenders.co.uk/ESPD/ESPD\\_Download.aspx?id=229325](https://www.mytenders.co.uk/ESPD/ESPD_Download.aspx?id=229325)]]

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office



London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>