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Planning

Communications and Design Services

United Kingdom Atomic Energy Authority

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-012916

Procurement identifier (OCID): ocds-h6vhtk-02b9e5

Published 9 June 2021, 12:06pm

Section I: Contracting authority

I.1) Name and addresses

United Kingdom Atomic Energy Authority

Culham Science Centre

Abingdon

OX14 3DB

Contact

Rukhsar Samnani

Email

rukhsar.samnani@ukaea.uk

Telephone

+44 1235467082

Country

United Kingdom

NUTS code

UKJ14 - Oxfordshire

National registration number

N/A

Internet address(es)

Main address

<http://www.gov.uk/government/organisations/uk-atomic-energy-authority>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/72814>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=38215&B=UK

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Fusion Research

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Communications and Design Services

Reference number

T/RA/067/21

II.1.2) Main CPV code

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.1.3) Type of contract

Services

II.1.4) Short description

United Kingdom Atomic Energy (UKAEA) is looking to engage with potential suppliers for capabilities in both communications and design services to support the STEP team through to the end of its current phase of work in 2024. The scope of work may include provision of communications and design services for the STEP programme, designed to build profile of the programme with a range of key stakeholder groups and the media. To design and produce communications materials for use with a range of internal and external audiences. The design package of work will include the development of a brand for STEP and items such as exhibition stands, brochures and development of web presence. In addition to that, provide support to the external communications work on the STEP programme. Currently, there are three main packages of work where the design and communication services will be required.

II.1.5) Estimated total value

Value excluding VAT: £240,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
- 32000000 - Radio, television, communication, telecommunication and related equipment
- 79413000 - Marketing management consultancy services
- 79415200 - Design consultancy services
- 79822500 - Graphic design services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

II.2.4) Description of the procurement

United Kingdom Atomic Energy (UKAEA) is looking to engage with potential suppliers for capabilities in both communications and design services to support the STEP team through to the end of its current phase of work in 2024. The scope of work may include provision of communications and design services for the STEP programme, designed to build profile of the programme with a range of key stakeholder groups and the media. To design and produce communications materials for use with a range of internal and external audiences. The design package of work will include the development of a brand for STEP and items such as exhibition stands, brochures and development of web presence. In addition to that, provide support to the external communications work on the STEP programme. Currently, there are three main packages of work where the design and communication services will be required.

II.2.14) Additional information

UKAEA wishes to engage with prospective suppliers to answer the questions in Appendix 1: Questionnaire, all feedback may be used to inform the future project and subsequent procurement activities.

II.3) Estimated date of publication of contract notice

30 December 2021

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

UKAEA wishes to engage with prospective suppliers to answer the questions in Appendix 1: Questionnaire, all feedback may be used to inform the future project and subsequent procurement activities.