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Tender

A HOMELESSNESS PREVENTION AND FINANCIAL ADVICE SERVICE

BCBC

F02: Contract notice

Notice identifier: 2021/S 000-012892

Procurement identifier (OCID): ocds-h6vhtk-02b9cd

Published 9 June 2021, 10:15am

Section I: Contracting authority

I.1) Name and addresses

BCBC

Bridgend County Borough Council, Procurement Unit, Civic Offices, Angel Street

Bridgend

CF31 4WB

Contact

Laura Ashton

Email

Laura.Ashton@bridgend.gov.uk

Telephone

+44 1656642764

Country

United Kingdom

NUTS code

UKL17 - Bridgend and Neath Port Talbot

Internet address(es)

Main address

www.bridgend.gov.uk

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0417

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

A HOMELESSNESS PREVENTION AND FINANCIAL ADVICE SERVICE

Reference number

B474/21

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Advert – Homeless Prevention and Financial Advice Service

This advert sets out the requirements Bridgend County Borough Council (the Council) has for a Homelessness Prevention and Financial Advice service. Whilst delivered under one contract, the service can be distinctly split between the following two elements of service delivery:

- Homelessness Prevention Advice Service

&

- Financial Advice Service

The Provider will work collaboratively alongside the Council's Housing Solutions team to support and advise people who are homeless or threatened with homelessness or otherwise have a housing need on issues, including:

- Homelessness legislation, including duties in line with the Housing (Wales) Act 2014 and right to review

- Notice seeking possession
- Possession proceedings (including potential defences / counter claim)
- Unlawful eviction
- Adhering to Reasonable Steps as set out in Personal Housing Plans
- Income and expenditure
- Debt advice
- Housing Benefit

There is just one “Lot” or contract available to bid for.

The service will be embedded within BCBC’s Housing Solutions team and will support and create capacity within BCBC’s Housing Solutions and Customer Services teams, who will be the primary referrers.

This service will build upon existing provision, responding to the needs of and supporting those who are homeless or threatened with homelessness.

The contract period will be for 3 years, commencing on 1st November 2021 with the option to extend for up to 24 months.

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85310000 - Social work services
- 79412000 - Financial management consultancy services
- 66171000 - Financial consultancy services

II.2.3) Place of performance

NUTS codes

- UKL17 - Bridgend and Neath Port Talbot

II.2.4) Description of the procurement

Please see Tender Documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2021

End date

31 October 2024

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please see Tender Documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 July 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

9 July 2021

Local time

12:00pm

Place

Bridgend County Borough Council.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 6 months before end of contract.

VI.3) Additional information

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=111265

(WA Ref:111265)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, the strand

London

WC2A 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Bridgend Council

Bridgend

CF31 4WB

Email

rachel.jones2@bridgend.gov.uk

Telephone

+44 1656642596

Country

United Kingdom