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Tender

## **A HOMELESSNESS PREVENTION AND FINANCIAL ADVICE SERVICE**

BCBC

F02: Contract notice

Notice identifier: 2021/S 000-012892

Procurement identifier (OCID): ocds-h6vhtk-02b9cd

Published 9 June 2021, 10:15am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

BCBC

Bridgend County Borough Council, Procurement Unit, Civic Offices, Angel Street

Bridgend

CF31 4WB

#### **Contact**

Laura Ashton

#### **Email**

[Laura.Ashton@bridgend.gov.uk](mailto:Laura.Ashton@bridgend.gov.uk)

#### **Telephone**

+44 1656642764

#### **Country**

United Kingdom

**NUTS code**

UKL17 - Bridgend and Neath Port Talbot

**Internet address(es)**

Main address

[www.bridgend.gov.uk](http://www.bridgend.gov.uk)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0417](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0417)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

A HOMELESSNESS PREVENTION AND FINANCIAL ADVICE SERVICE

Reference number

B474/21

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Advert – Homeless Prevention and Financial Advice Service

This advert sets out the requirements Bridgend County Borough Council (the Council) has for a Homelessness Prevention and Financial Advice service. Whilst delivered under one contract, the service can be distinctly split between the following two elements of service delivery:

- Homelessness Prevention Advice Service

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- Financial Advice Service

The Provider will work collaboratively alongside the Council's Housing Solutions team to support and advise people who are homeless or threatened with homelessness or otherwise have a housing need on issues, including:

- Homelessness legislation, including duties in line with the Housing (Wales) Act 2014 and right to review

- Notice seeking possession

- Possession proceedings (including potential defences / counter claim)

- Unlawful eviction
- Adhering to Reasonable Steps as set out in Personal Housing Plans
- Income and expenditure
- Debt advice
- Housing Benefit

There is just one “Lot” or contract available to bid for.

The service will be embedded within BCBC’s Housing Solutions team and will support and create capacity within BCBC’s Housing Solutions and Customer Services teams, who will be the primary referrers.

This service will build upon existing provision, responding to the needs of and supporting those who are homeless or threatened with homelessness.

The contract period will be for 3 years, commencing on 1st November 2021 with the option to extend for up to 24 months.

#### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85310000 - Social work services
- 79412000 - Financial management consultancy services
- 66171000 - Financial consultancy services

#### **II.2.3) Place of performance**

NUTS codes

- UKL17 - Bridgend and Neath Port Talbot

#### **II.2.4) Description of the procurement**

Please see Tender Documents.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2021

End date

31 October 2024

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please see Tender Documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 July 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

9 July 2021

Local time

12:00pm

Place

Bridgend County Borough Council.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 6 months before end of contract.

### **VI.3) Additional information**

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=111265](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=111265)

(WA Ref:111265)

The buyer considers that this contract is suitable for consortia.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, the strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Bridgend Council

Bridgend

CF31 4WB

Email



[rachel.jones2@bridgend.gov.uk](mailto:rachel.jones2@bridgend.gov.uk)

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+44 1656642596

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