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Tender

## **The provision of Written Welsh Language Translation Services to the Vale of Glamorgan Council**

Vale of Glamorgan Council

F02: Contract notice

Notice identifier: 2021/S 000-012884

Procurement identifier (OCID): ocds-h6vhtk-02b9c5

Published 9 June 2021, 9:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Vale of Glamorgan Council

Civic Offices, Holton Road

BARRY

CF63 4RU

#### **Email**

[lbrown@valeofglamorgan.gov.uk](mailto:lbrown@valeofglamorgan.gov.uk)

#### **Telephone**

+44 1446700111

#### **Country**

United Kingdom

#### **NUTS code**

UKL22 - Cardiff and Vale of Glamorgan

**Internet address(es)**

Main address

<http://www.valeofglamorgan.gov.uk>

Buyer's address

[http://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0275](http://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0275)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.Sell2wales.gov.wales](http://www.Sell2wales.gov.wales)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.sell2wales.gov.uk](http://www.sell2wales.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The provision of Written Welsh Language Translation Services to the Vale of Glamorgan Council

Reference number

VGWLT0621TB

#### **II.1.2) Main CPV code**

- 79530000 - Translation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Vale of Glamorgan Council wishes to purchase Welsh language written translation services from an external provider under a framework agreement

#### **II.1.5) Estimated total value**

Value excluding VAT: £634,544

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

The Vale of Glamorgan

#### **II.2.4) Description of the procurement**

A framework agreement for the provision of Welsh Language written translation services by a single provider for an initial three years with the option to extend for a further year. Please note that this provision does not include interpretation services

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further year

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Please see tender documents for further details. All questions must be addressed through the Sell2Wales Portal.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please see ITT document for full details

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please see tender documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

**IV.2.1) Previous publication concerning this procedure**

Notice number: [2017/S 102-204184](#)

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 July 2021

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

8 July 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Four years

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic payment will be used

### **VI.3) Additional information**

Please note there will be an Online interview / presentation required as part of the tender evaluation. It is anticipated that these will be held between 19th to 30th July. Further details will follow.

This is for written translation services only as detailed in the tender documentation.

Please ensure all questions are directed through the Sell2wales portal.

The anticipated date of contract commencement is 1st September 2021

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=111284](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=111284).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.sell2wales.gov.wales/sitehelp/help\\_guides.aspx](https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(WA Ref:111284)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

Internet address

<http://www.valeofglamorgan.gov.uk>