

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/012863-2023>

Tender

## **Tender for the Management of the Catering Services at Notre Dame Roman Catholic Girls' School**

Notre Dame Roman Catholic Girls' School

F02: Contract notice

Notice identifier: 2023/S 000-012863

Procurement identifier (OCID): ocids-h6vhtk-03c67d

Published 4 May 2023, 6:47pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Notre Dame Roman Catholic Girls' School

118 St George's Road

London

SE1 6EX

#### **Email**

[admin@redboxcs.com](mailto:admin@redboxcs.com)

#### **Telephone**

+44 1423810985

#### **Country**

United Kingdom

#### **Region code**

UKI - London

**UK Register of Learning Providers (UKPRN number)**

10091115

**Internet address(es)**

Main address

<https://www.notredame.southwark.sch.uk/index.asp>

Buyer's address

<https://www.notredame.southwark.sch.uk/index.asp>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.redboxcs.com](http://www.redboxcs.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.redboxcs.com](http://www.redboxcs.com)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Tender for the Management of the Catering Services at Notre Dame Roman Catholic Girls' School

### **II.1.2) Main CPV code**

- 55524000 - School catering services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The School has decided to tender their catering services to investigate the financial and qualitative benefits they could be offered through this process.

The financial structure of the contract is designed to reflect the school's aims to reward the Contractor in a fair manner and based upon contract delivery and to have an open-book agreement that is easily auditable with a transparent management information system in place. The school are looking to work in partnership with a caterer to achieve a neutral cost catering operation.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

Notre Dame Roman Catholic Girls' School

118 St George's Road

London

SE1 6EX

#### **II.2.4) Description of the procurement**

All of the tenders will be subject to a detailed evaluation process which will be based on an appropriate balance between sound commercial principles, technical expertise and a firm commitment to meeting all of the School's requirements.

The School wish to be at the forefront of school catering and as such require a modern, branded offer that reflects the leading trends in the industry.

At this time, the Schools wish is to commence a catering contract, with a partner who shares their vision for a customer-focused service that attracts the maximum number of students. The meals that are to be provided must be appealing to customers, imaginative, provide good value for money and be nutritionally balanced to encourage all students to make an educated choice.

The objectives for the new contract are as follows:-

- A catering service that is well managed and requires minimal involvement from the school management team.
- A strong Contractor Area Manager who will develop and lead the team to deliver exceptional customer service, a consistently high quality food offer and spend a substantial amount of time on site at the outset to undertake this.
- A Contractor who is proactive in their relationship management with the School, with good communication with key staff in school.
- A Contractor with a clean line of communication and escalations for the school to deal with any issues efficiently and effectively.
- Investment in the Catering service through increased marketing, equipment to enhance the services and educational events in return for a tenure of contract.
- Develop a partnership with a Contractor with a strong ethical policy, who will not only educate pupils on recycling, the environment, reducing their carbon footprint but also facilitate this and lead by example.
- Encourage the pupils and service to reduce plastics, increase recycling, reduce delivery miles and food waste.
- A higher number of students and staff using the facilities by providing a high quality, affordable and nutritious meal.

- A catering service that encourages students to take a healthy and balanced meal on a regular basis but also gives them the opportunity to try new foods that they may not have tried before.
- Food and drinks that look appetising and are attractively presented.
- A Contractor that adopts a flexible and proactive approach to all activities.
- A service that is professionally merchandised and marketed with discretion and to the mutual benefit of the school and the Contractor.
- A Contractor that operates using the optimum level of staffing and management structure to support the Contract and the School.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend by two separate twelve month extensions.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 June 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

2 June 2023

Local time

12:01pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Documents for this tender should be requested via email from

[admin@redboxcs.com](mailto:admin@redboxcs.com)

These are not available on the website.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Red Box Consultancy Services Ltd

3 Sceptre House, Hornbeam Park North

Harrogate

HG2 8PB

Email

[admin@redboxcs.com](mailto:admin@redboxcs.com)

Country

United Kingdom