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Tender

Tender for the Management of the Catering Services at Notre Dame Roman Catholic Girls' School

Notre Dame Roman Catholic Girls' School

F02: Contract notice

Notice identifier: 2023/S 000-012863

Procurement identifier (OCID): ocids-h6vhtk-03c67d

Published 4 May 2023, 6:47pm

Section I: Contracting authority

I.1) Name and addresses

Notre Dame Roman Catholic Girls' School

118 St George's Road

London

SE1 6EX

Email

admin@redboxcs.com

Telephone

+44 1423810985

Country

United Kingdom

Region code

UKI - London

UK Register of Learning Providers (UKPRN number)

10091115

Internet address(es)

Main address

<https://www.notredame.southwark.sch.uk/index.asp>

Buyer's address

<https://www.notredame.southwark.sch.uk/index.asp>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.redboxcs.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.redboxcs.com

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for the Management of the Catering Services at Notre Dame Roman Catholic Girls' School

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The School has decided to tender their catering services to investigate the financial and qualitative benefits they could be offered through this process.

The financial structure of the contract is designed to reflect the school's aims to reward the Contractor in a fair manner and based upon contract delivery and to have an open-book agreement that is easily auditable with a transparent management information system in place. The school are looking to work in partnership with a caterer to achieve a neutral cost catering operation.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

Notre Dame Roman Catholic Girls' School

118 St George's Road

London

SE1 6EX

II.2.4) Description of the procurement

All of the tenders will be subject to a detailed evaluation process which will be based on an appropriate balance between sound commercial principles, technical expertise and a firm commitment to meeting all of the School's requirements.

The School wish to be at the forefront of school catering and as such require a modern, branded offer that reflects the leading trends in the industry.

At this time, the Schools wish is to commence a catering contract, with a partner who shares their vision for a customer-focused service that attracts the maximum number of students. The meals that are to be provided must be appealing to customers, imaginative, provide good value for money and be nutritionally balanced to encourage all students to make an educated choice.

The objectives for the new contract are as follows:-

- A catering service that is well managed and requires minimal involvement from the school management team.
- A strong Contractor Area Manager who will develop and lead the team to deliver exceptional customer service, a consistently high quality food offer and spend a substantial amount of time on site at the outset to undertake this.
- A Contractor who is proactive in their relationship management with the School, with good communication with key staff in school.
- A Contractor with a clean line of communication and escalations for the school to deal with any issues efficiently and effectively.
- Investment in the Catering service through increased marketing, equipment to enhance the services and educational events in return for a tenure of contract.
- Develop a partnership with a Contractor with a strong ethical policy, who will not only educate pupils on recycling, the environment, reducing their carbon footprint but also facilitate this and lead by example.
- Encourage the pupils and service to reduce plastics, increase recycling, reduce delivery miles and food waste.
- A higher number of students and staff using the facilities by providing a high quality, affordable and nutritious meal.

- A catering service that encourages students to take a healthy and balanced meal on a regular basis but also gives them the opportunity to try new foods that they may not have tried before.
- Food and drinks that look appetising and are attractively presented.
- A Contractor that adopts a flexible and proactive approach to all activities.
- A service that is professionally merchandised and marketed with discretion and to the mutual benefit of the school and the Contractor.
- A Contractor that operates using the optimum level of staffing and management structure to support the Contract and the School.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend by two separate twelve month extensions.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 June 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 June 2023

Local time

12:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Documents for this tender should be requested via email from

admin@redboxcs.com

These are not available on the website.

VI.4) Procedures for review

VI.4.1) Review body

Red Box Consultancy Services Ltd

3 Sceptre House, Hornbeam Park North

Harrogate

HG2 8PB

Email

admin@redboxcs.com

Country

United Kingdom