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Planning

## **Payroll System for NHS Scotland**

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-012855

Procurement identifier (OCID): ocds-h6vhtk-03c677

Published 4 May 2023, 4:52pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

Gyle Square (NSS Head Office), 1 South Gyle Crescent

Edinburgh

EH12 9EB

#### **Email**

[jim.binnie@nhs.scot](mailto:jim.binnie@nhs.scot)

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

**National registration number**

NP5087

**Internet address(es)**

Main address

<http://www.nss.nhs.scot/browse/procurement-and-logistics>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11883](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11883)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk/Default.aspx>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Payroll System for NHS Scotland

Reference number

NP5087

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

NHS National Services Scotland (NSS) is considering procurement of a payroll product to be built within the wider NHS Scotland technology environment.

The solution will provide end to end functionality for the core processes operated by professionals in payroll roles and will cater for self-service payroll processes for all NHSScotland employees.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72000000 - IT services: consulting, software development, Internet and support
- 48000000 - Software package and information systems

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Scotland

#### **II.2.4) Description of the procurement**

NHS National Services Scotland (NSS) is considering procurement of a payroll product to be built within the wider NHS Scotland technology environment.

The solution will provide end to end functionality for the core processes operated by professionals in payroll roles and will cater for self-service payroll processes for all NHSScotland employees.

The data underpinning these processes will be stored and updated in real-time, viewable via standard and user-configurable dashboards and reports, subject to role access permissions. Management information (MI) reporting will be available at NHSScotland level and NHS Board level, with configuration allowing reporting at user-defined sub-levels.

The solution will have the ability to integrate with external applications and have a high system up-time. It will operate within an enterprise environment with multiple client device types, numerous productivity applications and security configurations, eg, users working from home and office locations, Microsoft Office 365 and Microsoft Teams.

The solution will be capable of handling high volume, complex data migration to support successful implementation.

The vendor will be expected to provide evidence of successful implementation and operation of the solution for an organisation of at least similar size and complexity as NHSScotland.

#### **II.2.14) Additional information**

Please complete the questionnaire attached to this notice and submit as per instructions in the document.

#### **II.3) Estimated date of publication of contract notice**

1 February 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Closing date for questionnaire responses is Noon on Tuesday 16th May. Please submit as per instructions in the attached document.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=731357](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=731357).

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