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Contract

## **CPU 6299 Off-site Document Management – Scanning, Storage, Archive, Retrieval & Destruction Services**

Nottingham City Council

F03: Contract award notice

Notice identifier: 2025/S 000-012842

Procurement identifier (OCID): ocds-h6vhtk-044c8c

Published 3 April 2025, 2:36pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Nottingham City Council

Loxley House, Station Street

Nottingham

NG2 3NG

#### **Contact**

Mr Babatunde Olusanya

#### **Email**

[babatunde.olusanya@nottinghamcity.gov.uk](mailto:babatunde.olusanya@nottinghamcity.gov.uk)

#### **Telephone**

+44 1159155555

#### **Country**

United Kingdom

**Region code**

UKF14 - Nottingham

**Internet address(es)**

Main address

<http://www.nottinghamcity.gov.uk>

Buyer's address

<http://www.nottinghamcity.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CPU 6299 Off-site Document Management – Scanning, Storage, Archive, Retrieval & Destruction Services

Reference number

DN717030

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Offsite document management, storage archive and retrieval services for Nottingham City Council

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £800,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48311000 - Document management software package
- 92512000 - Archive services
- 30193700 - File storage box

#### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

#### **II.2.4) Description of the procurement**

Offsite document management, storage archive and retrieval services for Nottingham City Council

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-009672](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 November 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 16

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Iron Mountain Ltd

London

Country

United Kingdom

NUTS code

- UKF - East Midlands (England)

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £800,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Nottingham City Council

Nottingham

Country

United Kingdom