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Tender

Invest NI - Provision of Filming and Production Services

Invest NI

F02: Contract notice

Notice identifier: 2021/S 000-012828

Procurement identifier (OCID): ocds-h6vhtk-02b98d

Published 8 June 2021, 2:45pm

Section I: Contracting authority

I.1) Name and addresses

Invest NI

1 Bedford Street

BELFAST

BT2 7ES

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Invest NI - Provision of Filming and Production Services

Reference number

3504955

II.1.2) Main CPV code

- 92111250 - Information film production

II.1.3) Type of contract

Services

II.1.4) Short description

Invest NI wishes to appoint a suitable contractor to manage and deliver the full range of filming and production services that facilitate the agreed elements of Invest NI's annual schedule of communication plans. The provision of an extensive range of filming and production outputs is an essential part of the Client's communications strategy and provides a strategic platform to promote its programmes and advisory services, which will ultimately facilitate annual programme referral and participation targets. This will also help to identify and build a pipeline of potential customers and support and encourage pull-through between the Client's core customer segments.

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 92111210 - Advertising film production

- 92512000 - Archive services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

Invest NI wishes to appoint a suitable contractor to manage and deliver the full range of filming and production services that facilitate the agreed elements of Invest NI's annual schedule of communication plans. The provision of an extensive range of filming and production outputs is an essential part of the Client's communications strategy and provides a strategic platform to promote its programmes and advisory services, which will ultimately facilitate annual programme referral and participation targets. This will also help to identify and build a pipeline of potential customers and support and encourage pull-through between the Client's core customer segments.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Contract will be awarded for an initial period of 24 months with the option to extend for a further periods of up to 24 months and a further period of up to 12 months. A maximum of 5 years in total.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

This competition is for Schedule 3 Social and Other Specific Services of the Public Contracts Regulations 2015 (as amended). Regulations 5(1) (d) and 74 to 76 are applicable.. . The estimated total value of the Filming and Production Services Contract is between £500,000 and £1,000,000. This range represents the upper limit of an estimated Contract value and reflects the potential scales of the Contract and takes into account such changes to the scope and/or scale, which may result from future operational requirements.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 July 2021

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 7 October 2021

IV.2.7) Conditions for opening of tenders

Date

9 July 2021

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a certificate of unsatisfactory performance and the contract may be terminated. The issue of a certificate of unsatisfactory performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement. Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of 12 months from the date of issue of the certificate. . . The authority expressly reserves the rights: (i) not to award any contract as a result of the procurement process commenced by publication of this notice; (ii) to make whatever changes it may see fit to the content and structure of the tendering competition; (iii) to award (a) contract(s) in respect of any part(s) of the [services] covered by this notice; and (iv) to award contract(s) in stages. In no circumstances will the authority be liable for any costs incurred by candidates.

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any such bodies with responsibility for appeal/mediation procedures.

Belfast

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures: Invest NI and CPD will comply with the Public Contracts Regulations 2015. and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.