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Tender

## **T23-061CRO Provision of Employee Health Care Cash Plan and Employee Assistance Services for DCSDC Employees**

Derry City and Strabane District Council

F02: Contract notice

Notice identifier: 2023/S 000-012812

Procurement identifier (OCID): ocds-h6vhtk-03c65a

Published 4 May 2023, 2:11pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Derry City and Strabane District Council

Council Offices, 98 Strand Road

Derry

BT48 7NN

#### **Email**

[tenders@derrystrabane.com](mailto:tenders@derrystrabane.com)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etendersni.gov.uk/epps>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

T23-061CRO Provision of Employee Health Care Cash Plan and Employee Assistance Services for DCSDC Employees

#### **II.1.2) Main CPV code**

- 66512000 - Accident and health insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Derry City and Strabane District Council invites applications from suitably experienced and qualified providers for the provision of an Employee Health Care Cash Plan and Employee Assistance Programme services across the City and District. Derry City and Strabane District Council currently employs approximately 1000 staff including members of staff living in cross border areas. The Provider (Tenderer) will be responsible for ensuring a smooth transition of service and working with Derry City and Strabane District Council to implement the contract to allow for a seamless transition of service. This contract is being let as two Lots. Tenderer may apply for any and all Lots. Lot 1 Provide an Employee Health Care Cash Plan, to include optician, dental, Magnetic resonance imaging (MRI), computerised tomography (CT) scanning and Positron emission tomography (PET) scanning etc. Lot 2 Employee Assistance Programme Services to provide staff with free access, 24/7, 365 days per year, to confidential advice on the phone and on-line. To provide staff support where required through face to face counselling. Please refer to the CfT documents for further detail.

#### **II.1.5) Estimated total value**

Value excluding VAT: £225,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

## **II.2) Description**

### **II.2.1) Title**

Employee Health Care Cash Plan

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66512220 - Medical insurance services
- 66512210 - Voluntary health insurance services
- 85312320 - Counselling services
- 85147000 - Company health services

### **II.2.3) Place of performance**

NUTS codes

- UKN0A - Derry City and Strabane

### **II.2.4) Description of the procurement**

Derry City and Strabane District Council invites applications from suitably experienced and qualified providers for the provision of an Employee Health Care Cash Plan and Employee Assistance Programme services across the City and District. Derry City and Strabane District Council currently employs approximately 1000 staff including members of staff living in cross border areas. The Provider (Tenderer) will be responsible for ensuring a smooth transition of service and working with Derry City and Strabane District Council to implement the contract to allow for a seamless transition of service. This contract is being let as two Lots. Tenderer may apply for any and all Lots. Lot 1 Provide an Employee Health Care Cash Plan, to include optician, dental, Magnetic resonance imaging (MRI), computerised tomography (CT) scanning and Positron emission tomography (PET) scanning etc. Lot 2 Employee Assistance Programme Services to provide staff with free access, 24/7, 365 days per year, to confidential advice on the phone and on-line. To provide staff support where required through face to face counselling. Please refer to the CfT documents for further

detail.

### **II.2.5) Award criteria**

Price

### **II.2.6) Estimated value**

Value excluding VAT: £225,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Employee Assistance Programme (EAP) Services

Lot No

2

**II.2.2) Additional CPV code(s)**

- 66512220 - Medical insurance services
- 66512210 - Voluntary health insurance services
- 85312320 - Counselling services
- 85147000 - Company health services

**II.2.3) Place of performance**

NUTS codes

- UKN0A - Derry City and Strabane

**II.2.4) Description of the procurement**

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 June 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 6 December 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

9 June 2023

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Courts of Justice NI

Belfast

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

High Courts of Justice NI

Belfast

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

As per PCR 2015

#### **VI.4.4) Service from which information about the review procedure may be**

**obtained**

High Courts of Justice NI

Belfast

Country

United Kingdom