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Tender

Tate Gallery - HR, Payroll and Recruitment system

The Board of Trustees of the Tate Gallery

F02: Contract notice

Notice identifier: 2023/S 000-012807

Procurement identifier (OCID): ocds-h6vhtk-03c655

Published 4 May 2023, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

The Board of Trustees of the Tate Gallery

Tate, Millbank, Westminster

London

SW1P 4RG

Email

declan.mcalister@tate.org.uk

Telephone

+44 2078878811

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

www.tate.org.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Time-accounting-or-human-resources-software-development-services./XZ59HGD3VU>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Time-accounting-or-human-resources-software-package./XZ59HGD3VU>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tate Gallery - HR, Payroll and Recruitment system

II.1.2) Main CPV code

- 72212450 - Time accounting or human resources software development services

II.1.3) Type of contract

Services

II.1.4) Short description

Tate seeks expressions of interest and pre qualification questionnaires by return, to replace our current HR Information System, with an up-to-date, fit for purpose and all encompassing system. The new system will have modules for all core HR areas which at present are split across multiple systems and offline management. Core HR areas include HR employee management and record keeping, Payroll, Recruitment, On/offboarding, Self-Service Dashboard, Management Portal, Learning and Development and Performance Management. The successful provider will be required to manage the implementation of the new system, and the transition from our current software – ResourceLink,

II.1.5) Estimated total value

Value excluding VAT: £750,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description**II.2.2) Additional CPV code(s)**

- 48450000 - Time accounting or human resources software package
- 72212450 - Time accounting or human resources software development services
- 79414000 - Human resources management consultancy services

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

LONDON

II.2.4) Description of the procurement

Tate Gallery - HR, Payroll and Recruitment system

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

3 year extension option

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 June 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 2 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Time-accounting-or-human-resources-software-development-services./XZ59HGD3VU>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/XZ59HGD3VU>

GO Reference: GO-202354-PRO-22786551

VI.4) Procedures for review

VI.4.1) Review body

Tate Gallery

20 John Islip Street

London

SW1P 4RG

Telephone

+44 2078212960

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Tate Gallery

20 John Islip Street

London

SW1P 4RG

Telephone

+44 2078212960

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Tate Gallery

20 John Islip Street

London

SW1P 4RG

Telephone

+44 2078212960

Country

United Kingdom