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Tender

## **Tate Gallery - HR, Payroll and Recruitment system**

The Board of Trustees of the Tate Gallery

F02: Contract notice

Notice identifier: 2023/S 000-012807

Procurement identifier (OCID): ocds-h6vhtk-03c655

Published 4 May 2023, 2:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Board of Trustees of the Tate Gallery

Tate, Millbank, Westminster

London

SW1P 4RG

#### **Email**

[declan.mcalister@tate.org.uk](mailto:declan.mcalister@tate.org.uk)

#### **Telephone**

+44 2078878811

#### **Country**

United Kingdom

#### **Region code**

UKI - London

**Internet address(es)**

Main address

[www.tate.org.uk](http://www.tate.org.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Time-accounting-or-human-resources-software-development-services./XZ59HGD3VU>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Time-accounting-or-human-resources-software-package./XZ59HGD3VU>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Recreation, culture and religion

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Tate Gallery - HR, Payroll and Recruitment system

**II.1.2) Main CPV code**

- 72212450 - Time accounting or human resources software development services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Tate seeks expressions of interest and pre qualification questionnaires by return, to replace our current HR Information System, with an up-to-date, fit for purpose and all encompassing system. The new system will have modules for all core HR areas which at present are split across multiple systems and offline management. Core HR areas include HR employee management and record keeping, Payroll, Recruitment, On/offboarding, Self-Service Dashboard, Management Portal, Learning and Development and Performance Management. The successful provider will be required to manage the implementation of the new system, and the transition from our current software – ResourceLink,

**II.1.5) Estimated total value**

Value excluding VAT: £750,000

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.2) Description****II.2.2) Additional CPV code(s)**

- 48450000 - Time accounting or human resources software package
- 72212450 - Time accounting or human resources software development services
- 79414000 - Human resources management consultancy services

**II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

**II.2.4) Description of the procurement**

Tate Gallery - HR, Payroll and Recruitment system

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

3 year extension option

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 June 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 2 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Time-accounting-or-human-resources-software-development-services./XZ59HGD3VU>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/XZ59HGD3VU>

GO Reference: GO-202354-PRO-22786551

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Tate Gallery

20 John Islip Street

London

SW1P 4RG

Telephone

+44 2078212960

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Tate Gallery

20 John Islip Street

London

SW1P 4RG

Telephone

+44 2078212960

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Tate Gallery

20 John Islip Street

London

SW1P 4RG

Telephone

+44 2078212960

Country

United Kingdom