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Tender

Tree Survey

Neath Port Talbot County Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-012790

Procurement identifier (OCID): ocds-h6vhtk-04fca2 ([view related notices](#))

Published 3 April 2025, 12:52pm

Scope

Reference

CPU24-25-52

Description

Neath Port Talbot County Borough Council invites Tenders from suitably qualified and experienced organisations to undertake the inspection of trees adjacent to the Council's Highway Network.

Includes: Identification of dead, dying and dangerous trees throughout the County Borough that pose a risk to public safety.

Total value (estimated)

- £50,000 excluding VAT
- £60,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 9 June 2025 to 30 November 2025
- 5 months, 22 days

Main procurement category

Services

CPV classifications

- 71621000 - Technical analysis or consultancy services
- 77211500 - Tree-maintenance services

Contract locations

- UKL17 - Bridgend and Neath Port Talbot
-

Lot 1. Zones 1 and 2

Description

Zones 1 and 2. Please see ITT Documents for further details.

Lot value (estimated)

- £8,500 excluding VAT
- £10,200 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Zones 3 and 4

Description

Zones 3 and 4. Please see ITT Documents for further details.

Lot value (estimated)

- £8,300 excluding VAT
- £9,960 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 3. Zones 5 and 9

Description

Zones 5 and 9. Please see ITT Documents for further details.

Lot value (estimated)

- £8,300 excluding VAT
- £9,960 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 4. Zones 6 and 10

Description

Zones 6 and 10. Please see ITT Documents for further details.

Lot value (estimated)

- £8,300 excluding VAT
- £9,960 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 5. Zones 7 and 8

Description

Zones 7 and 8. Please see ITT Documents for further details.

Lot value (estimated)

- £8,300 excluding VAT
- £9,960 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 6. Zones 11 and 12

Description

Zones 11 and 12. Please see ITT Documents for further details.

Lot value (estimated)

- £8,300 excluding VAT
- £9,960 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. Zones 1 and 2

Lot 2. Zones 3 and 4

Lot 3. Zones 5 and 9

Lot 4. Zones 6 and 10

Lot 5. Zones 7 and 8

Lot 6. Zones 11 and 12

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Tender submission deadline

6 May 2025, 12:00pm

Submission address and any special instructions

Suppliers' Instructions 'How to Express Interest in this ITT':

1. Register your company on the etenderwales portal (this is required only once. However

if your details

have changed since you registered

you will need to up-date them).

- Browse to the eSourcing Portal:

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

- Click the 'Suppliers register here' link.

- Complete the 'Organisation Details' and 'User Details' sections.

- Note the username you choose and click 'Save' when complete.

- You will shortly receive an email with your unique password (please keep this secure).

- Agree to the terms and conditions and click 'continue'.

2. Express an interest in the ITT.

- Login to the portal with the username / password.

- Click the ITT Open to all Suppliers' link.

- Alternatively, search for the relevant ITT (itt_116313).

- Click on the relevant ITT to access the content.

- Click the 'Express Interest' button on the right-hand side of the screen.

- This will move the ITT into your 'My ITT pages'. (This is a secure area reserved for your projects only.)

- Click on the ITT code, you can now access any attachments by selecting 'Buyer Attachments'.

3. Responding to the ITT.

- You can now choose to 'Respond' or 'Decline to Respond' (please give a reason if declining).

- You can now use the 'Messages' function to communicate with the buyer and seek any clarification.

- Note the 'Closing Date', and then follow the onscreen instructions to complete the ITT.

There is help available Monday - Friday (8am - 6pm) on: help@bravosolution.co.uk or by telephone on 0800 069 8634.

Tenders may be submitted electronically

Yes

Award criteria

Technical: 30%

Commercial: 70%

Technical Sub-Weightings:

Practical Example - 50%

Inspection Method - 50%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Neath Port Talbot County Borough Council

- Public Procurement Organisation Number: PRGM-1776-LMWP

Civic Centre

Port Talbot

SA13 1PJ

United Kingdom

Contact name: Melanie Anderson

Email: procurement@npt.gov.uk

Website: <http://www.npt.gov.uk>

Region: UKL17 - Bridgend and Neath Port Talbot

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales