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Tender

## Tree Survey

Neath Port Talbot County Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-012790

Procurement identifier (OCID): ocds-h6vhtk-04fca2

Published 3 April 2025, 12:52pm

## Scope

## Reference

CPU24-25-52

## Description

Neath Port Talbot County Borough Council invites Tenders from suitably qualified and experienced organisations to undertake the inspection of trees adjacent to the Council's Highway Network.

Includes: Identification of dead, dying and dangerous trees throughout the County Borough that pose a risk to public safety.

## Total value (estimated)

- £50,000 excluding VAT
- £60,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 9 June 2025 to 30 November 2025
- 5 months, 22 days

### **Main procurement category**

Services

### **CPV classifications**

- 71621000 - Technical analysis or consultancy services
- 77211500 - Tree-maintenance services

### **Contract locations**

- UKL17 - Bridgend and Neath Port Talbot
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## **Lot 1. Zones 1 and 2**

### **Description**

Zones 1 and 2. Please see ITT Documents for further details.

### **Lot value (estimated)**

- £8,500 excluding VAT
- £10,200 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Zones 3 and 4**

### **Description**

Zones 3 and 4. Please see ITT Documents for further details.

### **Lot value (estimated)**

- £8,300 excluding VAT

- £9,960 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 3. Zones 5 and 9**

### **Description**

Zones 5 and 9. Please see ITT Documents for further details.

### **Lot value (estimated)**

- £8,300 excluding VAT
- £9,960 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 4. Zones 6 and 10**

## Description

Zones 6 and 10. Please see ITT Documents for further details.

## Lot value (estimated)

- £8,300 excluding VAT
- £9,960 including VAT

## Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## Lot 5. Zones 7 and 8

### Description

Zones 7 and 8. Please see ITT Documents for further details.

### Lot value (estimated)

- £8,300 excluding VAT
- £9,960 including VAT

## **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 6. Zones 11 and 12**

### **Description**

Zones 11 and 12. Please see ITT Documents for further details.

### **Lot value (estimated)**

- £8,300 excluding VAT
- £9,960 including VAT

## **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Particular suitability**

**Lot 1. Zones 1 and 2**

**Lot 2. Zones 3 and 4**

**Lot 3. Zones 5 and 9**

**Lot 4. Zones 6 and 10**

**Lot 5. Zones 7 and 8**

**Lot 6. Zones 11 and 12**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Tender submission deadline**

6 May 2025, 12:00pm

### **Submission address and any special instructions**

Suppliers' Instructions 'How to Express Interest in this ITT:

1. Register your company on the etenderwales portal (this is required only once. However if your details

have changed since you registered

you will need to up-date them).

- Browse to the eSourcing Portal: <https://etenderwales.bravosolution.co.uk/web/login.shtml>

- Click the 'Suppliers register here' link.
- Complete the 'Organisation Details' and 'User Details' sections.
- Note the username you choose and click 'Save' when complete.
- You will shortly receive an email with your unique password (please keep this secure).
- Agree to the terms and conditions and click 'continue'.

## 2. Express an interest in the ITT.

- Login to the portal with the username / password.
- Click the ITT Open to all Suppliers' link.
- Alternatively, search for the relevant ITT (itt\_116313).
- Click on the relevant ITT to access the content.
- Click the 'Express Interest' button on the right-hand side of the screen.
- This will move the ITT into your 'My ITT pages'. (This is a secure area reserved for your projects only.)
- Click on the ITT code, you can now access any attachments by selecting 'Buyer Attachments'.

## 3. Responding to the ITT.

- You can now choose to 'Respond' or 'Decline to Respond' (please give a reason if declining).
- You can now use the 'Messages' function to communicate with the buyer and seek any clarification.
- Note the 'Closing Date', and then follow the onscreen instructions to complete the ITT.

There is help available Monday - Friday (8am - 6pm) on: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk) or by telephone on 0800 069 8634.



## **Tenders may be submitted electronically**

Yes

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## **Award criteria**

Technical: 30%

Commercial: 70%

Technical Sub-Weightings:

Practical Example - 50%

Inspection Method - 50%

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## **Contracting authority**

## Neath Port Talbot County Borough Council

- Public Procurement Organisation Number: PRGM-1776-LMWP

Civic Centre

Port Talbot

SA13 1PJ

United Kingdom

Contact name: Melanie Anderson

Email: [procurement@npt.gov.uk](mailto:procurement@npt.gov.uk)

Website: <http://www.npt.gov.uk>

Region: UKL17 - Bridgend and Neath Port Talbot

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales