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Tender

Enforcement Agency Services

Leicestershire County Council

F02: Contract notice

Notice identifier: 2024/S 000-012777

Procurement identifier (OCID): ocds-h6vhtk-04538f

Published 19 April 2024, 11:45am

Section I: Contracting authority

I.1) Name and addresses

Leicestershire County Council

County Hall, Leicester Road, Glenfield

Leicester

LE3 8RA

Contact

Mrs Rajwinder Bhola

Email

Rajwinder.Bhola@leics.gov.uk

Telephone

+44 1163057479

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.eastmidstenders.org/index.html>

Buyer's address

<https://www.eastmidstenders.org/index.html>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=ae43e575-34fe-ee11-812a-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=ae43e575-34fe-ee11-812a-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Enforcement Agency Services

Reference number

DN713670

II.1.2) Main CPV code

- 98351110 - Parking enforcement services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of Enforcement Agency Services. This includes the collection of mainly parking fines debt types which the Council may have a requirement to collect and other services an Enforcement Agent can typically provide.

II.1.5) Estimated total value

Value excluding VAT: £700,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Provision of Enforcement Agency Services. This includes the collection of mainly parking fines debt types which the Council may have a requirement to collect and other services an Enforcement Agent can typically provide.

The Council is seeking to the services of two enforcement agents for the collection of debt for LCC only.

The Council intends to maximise the collection of debts through the effective use of all available recovery options, to reduce the costs of collection and ensure a high quality Enforcement Agent service is provided.

The successful Service Provider(s) will be required to attend any address in England and Wales. The Provider(s) will be required to work in relation to the requirements outlined in the Specification.

The majority of debt collection cases will be compliance and enforcement relating to recovery of Parking Penalty Charge Notices Debt, and any such other debts as and when the Council requires.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £700,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

This Framework is for an initial term of 12 months with option to extend for a further 3 years to be taken in 6 month intervals.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 May 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

20 May 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice

London

Country

United Kingdom