This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/012729-2021">https://www.find-tender.service.gov.uk/Notice/012729-2021</a>

#### Contract

# **Mail Services**

**NEUPC Ltd** 

Southern Universities Purchasing Consortium London Universities Purchasing Consortia North West Universities Purchasing Consortia APUC

Higher Education Purchasing Consortia for Wales

F03: Contract award notice

Notice identifier: 2021/S 000-012729

Procurement identifier (OCID): ocds-h6vhtk-02b92a

Published 7 June 2021, 6:15pm

# **Section I: Contracting authority**

# I.1) Name and addresses

**NEUPC Ltd** 

NEUPC Ltd, Phoenix House, 3 South Parade

Leeds

LS1 5QX

#### Contact

**Andy Hughes** 

#### **Email**

a.hughes@neupc.ac.uk

#### **Telephone**

+44 1134871756 Country **United Kingdom NUTS** code UK - United Kingdom Internet address(es) Main address https://neupc.delta-esourcing.com/ Buyer's address http://www.neupc.ac.uk I.1) Name and addresses Southern Universities Purchasing Consortium Reading Enterprise Park, University of Reading, Earley Gate, Whiteknights Road Reading RG6 6BU **Email** supc@reading.ac.uk Country **United Kingdom NUTS** code UK - United Kingdom

Main address

Internet address(es)

## https://www.supc.ac.uk/

# I.1) Name and addresses

London Universities Purchasing Consortia

Shropshire House, 179 Tottenham Court Road

London

W1t 7NZ

**Email** 

enquiries@lupc.ac.uk

# Country

**United Kingdom** 

**NUTS** code

UK - United Kingdom

Internet address(es)

Main address

https://www.lupc.ac.uk

# I.1) Name and addresses

North West Universities Purchasing Consortia

Albert House, 17 Bloom Street

Manchester

M<sub>1</sub> 3HZ

#### **Email**

sarah.dye@manchester.ac.uk

# Country

**United Kingdom** 

**NUTS** code

UK - United Kingdom

Internet address(es)

Main address

https://www.nwupc.ac.uk/

# I.1) Name and addresses

**APUC** 

Unit 27, Stirling Business Centre, Wellgreen

Stirling

FK8 2DZ

#### **Email**

ang@apuc-scot.ac.uk

# Country

**United Kingdom** 

**NUTS** code

UK - United Kingdom

Internet address(es)

Main address

http://www.apuc-scot.ac.uk/#&information

# I.1) Name and addresses

Higher Education Purchasing Consortia for Wales

| 8 th Floor, 30-36 Newport Road |
|--------------------------------|
| Cardiff                        |
| CF24 0DE                       |

#### **Email**

h.allaway@wales.ac.uk

# Country

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

## Internet address(es)

Main address

http://www.hepcw.ac.uk/members/

# I.2) Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

# I.4) Type of the contracting authority

Body governed by public law

# I.5) Main activity

Education

# **Section II: Object**

# II.1) Scope of the procurement

#### II.1.1) Title

Mail Services

Reference number

**PMR2006 NE** 

#### II.1.2) Main CPV code

• 64121100 - Mail delivery services

## II.1.3) Type of contract

Services

#### II.1.4) Short description

The NEUPC is leading a tender process to establish a framework for the HE Sector for Mail Services. This will include two lots covering both UK Business Mail Services and International Mail Services

#### II.1.6) Information about lots

This contract is divided into lots: Yes

#### II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £30,000,000

## II.2) Description

#### II.2.1) Title

**UK Business Mail Services** 

Lot No

1

#### II.2.2) Additional CPV code(s)

- 60160000 Mail transport by road
- 60220000 Mail transport by railway
- 64121100 Mail delivery services
- 79571000 Mailing services

#### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

Main site or place of performance

#### UNITED KINGDOM

#### II.2.4) Description of the procurement

Lot 1 is a new provision for the sector having never been tendered officially previously, the UK domestic business mail lot seeks to award up to 3 suppliers to provide a down stream access provision for business mail services. Bidders would be required to ensure supply chain in place for final mile delivery, potentially provide IT solutions to give institutional efficiencies and establish a confirmed working pattern of collection and delivery on an individual call off basis with institutions.

Advice where required on mail processes and best practice within the UK mail sector

Detailed management information

Ability to structure internal accounts and invoice appropriately as required by members.

Suppliers awarded to either or both lots would be expected to establish a productive relationship with the Postal Operations Group to communicate and advise on best practice.

#### II.2.5) Award criteria

Quality criterion - Name: Quality - Sustainability / Weighting: 10

Quality criterion - Name: Quality - Technical Ability & Service / Weighting: 18

Quality criterion - Name: Contract and Framework Management / Weighting: 20

Quality criterion - Name: Additional Services Offered / Weighting: 7

Cost criterion - Name: Price - Rate card and Retrospective Rebate / Weighting: 45

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

This framework may be used in relation to funding from (but not limited to) ERDF, ESIF and other external funding programmes.

#### II.2.14) Additional information

The framework will be open to all members of the listed HE Consortia whether or not they identify as being subject to PCR2015

For clarity Lot 1 UK Business Mail Services and Lot 2 International Mail Services must be bid for separately. Links to bid for each are below:

Lot 1 UK Business Mail Services- <a href="https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Mail-delivery-services./79GN4Z8SZP">https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Mail-delivery-services./79GN4Z8SZP</a>

# II.2) Description

#### II.2.1) Title

International Mail Services

Lot No

2

#### II.2.2) Additional CPV code(s)

- 60160000 Mail transport by road
- 60220000 Mail transport by railway
- 60411000 Scheduled airmail transport services
- 64121100 Mail delivery services

79571000 - Mailing services

#### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

Main site or place of performance

#### UNITED KINGDOM

#### II.2.4) Description of the procurement

A retender of a previous provision which was for International Air Mail the scope of the new lot has been redefined simply as International Mail Services to encourage bidders to propose the best value for money provision for the requirement and not restrict the method of delivery.

Coverage is required for a global mail delivery service including but not restricted to:

Collection from any member institution for outbound delivery to any destination outside of the UK (allowing for prohibited lists).

Inbound services

Advice where required on HMRC regulation and regulation at point of delivery.

Detailed management information

Ability to structure internal accounts and invoice appropriately as required by members.

Suppliers awarded to either or both lots would be expected to establish a productive relationship with the Postal Operations Group to communicate and advise on best practice.

It is intended to award this lot to up to 3 suppliers.

#### II.2.5) Award criteria

Quality criterion - Name: Quality - Sustainability / Weighting: 10

Quality criterion - Name: Quality - Technical Ability & Service / Weighting: 20

Quality criterion - Name: Contract & Framework Management / Weighting: 20

Quality criterion - Name: Additional Services Offered / Weighting: 5

Cost criterion - Name: Price - Rate card & Retrospective rebate / Weighting: 45

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

This framework may be used in relation to funding from (but not limited to) ERDF, ESIF and other external funding programmes.

#### II.2.14) Additional information

For clarity Lot 1 UK Business Mail Services and Lot 2 International Mail Services must be bid for separately. Links for each are below:

Lot 2 International Mail Services - <a href="https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Mail-delivery-services./82UKVBUT9S">https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Mail-delivery-services./82UKVBUT9S</a>

The framework will be open to all members of the listed HE Consortia whether or not they identify as being subject to PCR2015

# Section IV. Procedure

# **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: <u>2020/S 214-525832</u>

# Section V. Award of contract

#### **Contract No**

1

#### Lot No

1

#### **Title**

**UK Business Mail** 

A contract/lot is awarded: Yes

## V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

4 May 2021

#### V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 0 Number of tenders received from tenderers from other EU Member States: 0 Number of tenders received from tenderers from non-EU Member States: 0 Number of tenders received by electronic means: 2 The contract has been awarded to a group of economic operators: Yes V.2.3) Name and address of the contractor Royal Mail Group Ltd 100 Victoria Embankment London EC4Y 0HQ Email samantha.c.parsons@royalmail.com Country **United Kingdom NUTS** code • UK - United Kingdom National registration number 04138203 Internet address www.royalmailgroup.com The contractor is an SME

V.2.3) Name and address of the contractor

No

DHL Parcel UK t/a UK Mail

120 Buckingham Avenue

Slough

SL1 4LZ

Email

kaththomason@ukmail.com

Country

**United Kingdom** 

**NUTS** code

• UK - United Kingdom

National registration number

00965783

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £28,000,000

Total value of the contract/lot: £28,000,000

# Section V. Award of contract

#### **Contract No**

2

#### Lot No

2

#### **Title**

International Business Mail

A contract/lot is awarded: Yes

#### V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

4 May 2021

# V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: Yes

#### V.2.3) Name and address of the contractor

Royal Mail

100 Victoria Embankment

London

# EC4Y 0HQ Email samantha.c.parsons@royalmail.com Country **United Kingdom NUTS** code • UK - United Kingdom National registration number 4138203 The contractor is an SME No V.2.3) Name and address of the contractor Deltec International Ltd Skynet House, 18-21 Pulborough Way Hounslow TW4 6DE Email anne.mason@deltec-international.com Country **United Kingdom**

UK - United Kingdom

**NUTS** code

National registration number

#### 1925142

The contractor is an SME

Yes

# V.2.3) Name and address of the contractor

Citipost Limited

51 Hailey Road

**ERITH** 

**DA18 4AA** 

Email

nchapman@citipost.co.uk

Country

**United Kingdom** 

**NUTS** code

• UK - United Kingdom

National registration number

03451070

The contractor is an SME

No

# V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £2,000,000

Total value of the contract/lot: £2,000,000

# **Section VI. Complementary information**

# VI.3) Additional information

For clarity Lot 1 UK Business Mail Services and Lot 2 International Mail Services must be bid for separately. Links to bid for each are below:

Lot 1 UK Business Mail Services - <a href="https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Mail-delivery-services./79GN4Z8SZP">https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Mail-delivery-services./79GN4Z8SZP</a>

Lot 2 International Mail Services - <a href="https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Mail-delivery-services./82UKVBUT9S">https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Mail-delivery-services./82UKVBUT9S</a>

To view this notice, please click here:

https://neupc.delta-esourcing.com/delta/viewNotice.html?noticeId=593661101

GO Reference: GO-202167-PRO-18361794

#### VI.4) Procedures for review

VI.4.1) Review body

**NEUPC Ltd** 

NEUPC Ltd, Phoenix House, 3 South Parade

Leeds

LS1 5QX

Email

a.hughes@neupc.ac.uk

Telephone

+44 1134871756

Country

**United Kingdom** 

VI.4.2) Body responsible for mediation procedures

| NEUPC Ltd  |
|--|
| NEUPC Ltd, Phoenix House, 3 South Parade   |
| Leeds  |
| LS1 5QX  |
| Email  |
| a.hughes@neupc.ac.uk   |
| Telephone  |
| +44 1134871756   |
| Country  |
| United Kingdom   |
| VI 4.4) Complete from tubich information object the vertical procedure may be obtained       |
| VI.4.4) Service from which information about the review procedure may be obtained            |
| NEUPC Ltd  |
|  |
| NEUPC Ltd  |
| NEUPC Ltd, Phoenix House, 3 South Parade   |
| NEUPC Ltd, Phoenix House, 3 South Parade Leeds   |
| NEUPC Ltd, Phoenix House, 3 South Parade Leeds LS1 5QX                                       |
| NEUPC Ltd, Phoenix House, 3 South Parade  Leeds  LS1 5QX  Telephone                          |
| NEUPC Ltd, Phoenix House, 3 South Parade  Leeds  LS1 5QX  Telephone  +44 1134871756          |
| NEUPC Ltd, Phoenix House, 3 South Parade  Leeds  LS1 5QX  Telephone  +44 1134871756  Country |