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Contract

Mail Services

NEUPC Ltd
Southern Universities Purchasing Consortium
London Universities Purchasing Consortia
North West Universities Purchasing Consortia
APUC
Higher Education Purchasing Consortia for Wales

F03: Contract award notice

Notice identifier: 2021/S 000-012729

Procurement identifier (OCID): ocds-h6vhtk-02b92a

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Section I: Contracting authority

I.1) Name and addresses

NEUPC Ltd

NEUPC Ltd, Phoenix House, 3 South Parade

Leeds

LS1 5QX

Contact

Andy Hughes

Email

a.hughes@neupc.ac.uk

Telephone

+44 1134871756

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://neupc.delta-esourcing.com/>

Buyer's address

<http://www.neupc.ac.uk>

I.1) Name and addresses

Southern Universities Purchasing Consortium

Reading Enterprise Park, University of Reading, Earley Gate, Whiteknights Road

Reading

RG6 6BU

Email

supc@reading.ac.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.supc.ac.uk/>

I.1) Name and addresses

London Universities Purchasing Consortia

Shropshire House, 179 Tottenham Court Road

London

W1t 7NZ

Email

enquiries@lupc.ac.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.lupc.ac.uk>

I.1) Name and addresses

North West Universities Purchasing Consortia

Albert House, 17 Bloom Street

Manchester

M1 3HZ

Email

sarah.dye@manchester.ac.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.nwupc.ac.uk/>

I.1) Name and addresses

APUC

Unit 27, Stirling Business Centre, Wellgreen

Stirling

FK8 2DZ

Email

ang@apuc-scot.ac.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.apuc-scot.ac.uk/#&information>

I.1) Name and addresses

Higher Education Purchasing Consortia for Wales

8 th Floor, 30-36 Newport Road

Cardiff

CF24 0DE

Email

h.allaway@wales.ac.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.hepcw.ac.uk/members/>

I.2) Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Mail Services

Reference number

PMR2006 NE

II.1.2) Main CPV code

- 64121100 - Mail delivery services

II.1.3) Type of contract

Services

II.1.4) Short description

The NEUPC is leading a tender process to establish a framework for the HE Sector for Mail Services. This will include two lots covering both UK Business Mail Services and International Mail Services

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £30,000,000

II.2) Description

II.2.1) Title

UK Business Mail Services

Lot No

1

II.2.2) Additional CPV code(s)

- 60160000 - Mail transport by road
- 60220000 - Mail transport by railway
- 64121100 - Mail delivery services
- 79571000 - Mailing services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Lot 1 is a new provision for the sector having never been tendered officially previously, the UK domestic business mail lot seeks to award up to 3 suppliers to provide a down stream access provision for business mail services. Bidders would be required to ensure supply chain in place for final mile delivery, potentially provide IT solutions to give institutional efficiencies and establish a confirmed working pattern of collection and delivery on an individual call off basis with institutions.

Advice where required on mail processes and best practice within the UK mail sector

Detailed management information

Ability to structure internal accounts and invoice appropriately as required by members.

Suppliers awarded to either or both lots would be expected to establish a productive relationship with the Postal Operations Group to communicate and advise on best practice.

II.2.5) Award criteria

Quality criterion - Name: Quality - Sustainability / Weighting: 10

Quality criterion - Name: Quality - Technical Ability & Service / Weighting: 18

Quality criterion - Name: Contract and Framework Management / Weighting: 20

Quality criterion - Name: Additional Services Offered / Weighting: 7

Cost criterion - Name: Price - Rate card and Retrospective Rebate / Weighting: 45

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

This framework may be used in relation to funding from (but not limited to) ERDF, ESIF and other external funding programmes.

II.2.14) Additional information

The framework will be open to all members of the listed HE Consortia whether or not they identify as being subject to PCR2015

For clarity Lot 1 UK Business Mail Services and Lot 2 International Mail Services must be bid for separately. Links to bid for each are below:

Lot 1 UK Business Mail Services- <https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Mail-delivery-services./79GN4Z8SZP>

II.2) Description

II.2.1) Title

International Mail Services

Lot No

2

II.2.2) Additional CPV code(s)

- 60160000 - Mail transport by road
- 60220000 - Mail transport by railway
- 60411000 - Scheduled airmail transport services
- 64121100 - Mail delivery services

- 79571000 - Mailing services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

A retender of a previous provision which was for International Air Mail the scope of the new lot has been redefined simply as International Mail Services to encourage bidders to propose the best value for money provision for the requirement and not restrict the method of delivery.

Coverage is required for a global mail delivery service including but not restricted to:

Collection from any member institution for outbound delivery to any destination outside of the UK (allowing for prohibited lists).

Inbound services

Advice where required on HMRC regulation and regulation at point of delivery.

Detailed management information

Ability to structure internal accounts and invoice appropriately as required by members.

Suppliers awarded to either or both lots would be expected to establish a productive relationship with the Postal Operations Group to communicate and advise on best practice.

It is intended to award this lot to up to 3 suppliers.

II.2.5) Award criteria

Quality criterion - Name: Quality - Sustainability / Weighting: 10

Quality criterion - Name: Quality - Technical Ability & Service / Weighting: 20

Quality criterion - Name: Contract & Framework Management / Weighting: 20

Quality criterion - Name: Additional Services Offered / Weighting: 5

Cost criterion - Name: Price - Rate card & Retrospective rebate / Weighting: 45

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

This framework may be used in relation to funding from (but not limited to) ERDF, ESIF and other external funding programmes.

II.2.14) Additional information

For clarity Lot 1 UK Business Mail Services and Lot 2 International Mail Services must be bid for separately. Links for each are below:

Lot 2 International Mail Services - <https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Mail-delivery-services./82UKVBUT9S>

The framework will be open to all members of the listed HE Consortia whether or not they identify as being subject to PCR2015

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 214-525832](#)

Section V. Award of contract

Contract No

1

Lot No

1

Title

UK Business Mail

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

4 May 2021

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Royal Mail Group Ltd

100 Victoria Embankment

London

EC4Y 0HQ

Email

samantha.c.parsons@royalmail.com

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

04138203

Internet address

www.royalmailgroup.com

The contractor is an SME

No

V.2.3) Name and address of the contractor

DHL Parcel UK t/a UK Mail

120 Buckingham Avenue

Slough

SL1 4LZ

Email

kaththomason@ukmail.com

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

00965783

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £28,000,000

Total value of the contract/lot: £28,000,000

Section V. Award of contract

Contract No

2

Lot No

2

Title

International Business Mail

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

4 May 2021

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Royal Mail

100 Victoria Embankment

London

EC4Y 0HQ

Email

samantha.c.parsons@royalmail.com

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

4138203

The contractor is an SME

No

V.2.3) Name and address of the contractor

Deltec International Ltd

Skynet House, 18-21 Pulborough Way

Hounslow

TW4 6DE

Email

anne.mason@deltec-international.com

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

1925142

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Citipost Limited

51 Hailey Road

ERITH

DA18 4AA

Email

nchapman@citipost.co.uk

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

03451070

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £2,000,000

Total value of the contract/lot: £2,000,000

Section VI. Complementary information

VI.3) Additional information

For clarity Lot 1 UK Business Mail Services and Lot 2 International Mail Services must be bid for separately. Links to bid for each are below:

Lot 1 UK Business Mail Services - <https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Mail-delivery-services./79GN4Z8SZP>

Lot 2 International Mail Services - <https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Mail-delivery-services./82UKVBUT9S>

To view this notice, please click here:

<https://neupc.delta-esourcing.com/delta/viewNotice.html?noticeId=593661101>

GO Reference: GO-202167-PRO-18361794

VI.4) Procedures for review

VI.4.1) Review body

NEUPC Ltd

NEUPC Ltd, Phoenix House, 3 South Parade

Leeds

LS1 5QX

Email

a.hughes@neupc.ac.uk

Telephone

+44 1134871756

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

NEUPC Ltd

NEUPC Ltd, Phoenix House, 3 South Parade

Leeds

LS1 5QX

Email

a.hughes@neupc.ac.uk

Telephone

+44 1134871756

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

NEUPC Ltd

NEUPC Ltd, Phoenix House, 3 South Parade

Leeds

LS1 5QX

Telephone

+44 1134871756

Country

United Kingdom