

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/012725-2024>

Tender

## **Central London Inclusive Growth - Collaborative Business Support Project**

Westminster City Council

F02: Contract notice

Notice identifier: 2024/S 000-012725

Procurement identifier (OCID): ocids-h6vhtk-045374

Published 18 April 2024, 5:22pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Westminster City Council

64 Victoria Street

London

SW1E 6QP

#### **Contact**

Parveen Khan

#### **Email**

[pkhan@westminster.gov.uk](mailto:pkhan@westminster.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI - London

**Internet address(es)**

Main address

[www.capitalesourcing.com](http://www.capitalesourcing.com)

Buyer's address

[www.westminster.gov.uk](http://www.westminster.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.capitalesourcing.com/go/29827165018EF1529680>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.capitalesourcing.com/go/29827165018EF1529680>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Central London Inclusive Growth - Collaborative Business Support Project

Reference number

prj\_WCC\_23213

#### **II.1.2) Main CPV code**

- 79400000 - Business and management consultancy and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Westminster City Council (WCC) are looking for bidders to provide scale-up support for eligible micro and small businesses with a particular focus on female and disabled owned businesses.

This service will need to be provided in London boroughs such as Westminster City Council (WCC), Camden, Hackney and Tower Hamlets. The successful bidder will be required to deliver the full service requirement across all 4 Boroughs.

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79410000 - Business and management consultancy services
- 79411100 - Business development consultancy services

- 79900000 - Miscellaneous business and business-related services

### **II.2.3) Place of performance**

NUTS codes

- UKI31 - Camden and City of London
- UKI32 - Westminster
- UKI41 - Hackney and Newham
- UKI42 - Tower Hamlets

Main site or place of performance

This service will need to be provided in London boroughs such as Westminster City Council (WCC), Camden, Hackney and Tower Hamlets

### **II.2.4) Description of the procurement**

The core objective of this contract is to strengthen local entrepreneurial ecosystems and support businesses at all stages of their development to start, sustain, grow, and innovate, including through local networks.

Bidders must deliver support via a hybrid model, meaning that they will provide a combination of in-person and online coaching and training.

Bidders must provide a comprehensive range of support including, but not limited to:

Bespoke, dedicated 1-1 consultancy support.

Stimulation of peer-to-peer learning

Workshop style training and learning

Networking opportunities

Sharing of best practice

Reading and educational materials

Access to software, portals, and/or IT resources that can provide specific scale-up support.

The Authority intends to award the contract on the basis of the tender that represents the

most economically advantageous offer.

The contract is planned to commence 01/07/2024 for a period of 9 months.

Due to the tight time constraints around the external funding requirements, and the Authorities being under risk of losing the funding if not procured in a timely manner, the timeline for this tender opportunity has been reduced to 20 days per Regulation 27(5) of the PCR 2015.

Bidders are encouraged to carefully consider the ITT tender pack before making their submissions.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

9

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Financial Assessment

Bidders will be required to have a creditsafe score of 50 or more

Bidders will be required to have the following insurances:

Employers Liability £5 million

Public Liability £5 million

Professional Indemnity £2 million

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As set out in the Tender pack

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 May 2024

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

10 May 2024

Local time

5:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic payment will be used

### **VI.3) Additional information**

This opportunity and all associated procurement documents will be accessible via our e-sourcing portal, kindly visit; [www.capitalesourcing.com](http://www.capitalesourcing.com) and search for the following reference: prj\_WCC\_23213. If you have any questions, please submit these through the e-tendering portal ("the Portal")

Our e-sourcing portal site is free to register on.

To view details of the Opportunity via the Portal please click the following link and enter your Username and Password:

<https://www.capitalesourcing.com/web/login.shtml>

Or browse as follows:

- Connect to <https://www.capitalesourcing.com>
- Enter your Username and Password
- Go to Published Opportunities
- Click on the Project Title to view details

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Royal Court of Justice, The Strand

London



WC2A 2LL

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

High Court of England and Wales

Royal Courts of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom

**VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

In accordance with Regulation 86 (Notices of decisions to award a contract), Regulation 87 (Standstill Period) and Regulations 91 (Enforcement of duties through the Court) of the Public Contracts Regulations 2015 (as amended).

**VI.4.4) Service from which information about the review procedure may be obtained**

Cabinet Office

70 Whitehall

London

SW1A 2AS

Country

United Kingdom