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Opportunity

Supporting Members of the Armed Forces Community in Acute Hospital Settings

ARMED FORCES COVENANT FUND TRUSTEE LIMITED

F02: Contract notice
Notice reference: 2021/S 000-012722
Published: 7 June 2021, 6:10pm

Section I: Contracting authority

I.1) Name and addresses

ARMED FORCES COVENANT FUND TRUSTEE LIMITED

7 Hatherley Street

London

SW1P2QT

Contact

Liz Rankin

Email

info@covenantfund.org.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

www.covenantfund.org

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://covenantfund.org.uk/tender-opportunities/

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://covenantfund.org.uk/tender-opportunities/

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Grant Making Trust

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supporting Members of the Armed Forces Community in Acute Hospital Settings

II.1.2) Main CPV code

- 73210000 - Research consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The Armed Forces Covenant Fund Trustee Limited acting as trustee of the Armed Forces Covenant Fund ("the Trust") is conducting this Procurement for data collection and/or evaluation services for the "Supporting Members of the Armed Forces Community in Acute Hospital Settings" programme. The Procurement is split into two lots:

• Lot 1: Data Collection Services; and

• Lot 2: Evaluation Services.

For more information on the procurement, as well as the service specifications for each lot, please see the ITT documentation.

II.1.5) Estimated total value

Value excluding VAT: £325,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots
2

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

If a bidder is selected as the preferred bidder for both Lots 1 and 2, the contracting authority reserves the right to enter into a single contract with the bidder for both Lots 1 and 2.

II.2) Description

II.2.1) Title

Data Collection

Lot No

1

II.2.2) Additional CPV code(s)

- 72314000 - Data collection and collation services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The Contractor shall undertake data collection services for the Supporting Members of the Armed Forces Community in Acute Hospital Settings programme and ensure data is collected in a standardized way across all grant holders. The Contractor shall engage directly with each of the grant holders to collect the data at regular intervals.

The Contractor shall work with the Trust, and with the Contractor for Lot 2 to give them access to the data which will be collected. The Contractor will be required to undertake some analysis of the data and provide information and assistance to the Trust and the Lot 2 Contractor to enable the Lot 2 Contractor to progress with the Lot 2 Services. If required by the Trust, the Contractor may also be required to share information with NHS England and the health providers in Devolved Administrations.

(defined terms in this description shall have the meaning given to them in the ITT documentation)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £125,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

7 August 2021

End date

31 December 2023

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Evaluation Services

Lot No

2

II.2.2) Additional CPV code(s)

- 73210000 - Research consultancy services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The Contractor shall undertake an evaluation of the Supporting Members of the Armed Forces Community in Acute Hospital Settings programme to measure its effectiveness and provide evidence on the impact on Armed Forces communities if the pilot were to be rolled out more widely. The evaluation must look at both the effectiveness and efficiency of the programme and include approved health economic measures. For more information on the specification, please see the ITT documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2022

End date

30 June 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to the ITT documentation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 July 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

7 July 2021

Local time

12:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please ensure that submissions for tender are made before the deadline by emailing info@covenantfund.org.uk with your tender response.

VI.4) Procedures for review

VI.4.1) Review body

Armed Forces Covenant Fund

London

Email

info@covenantfund.org.uk

Country

United Kingdom