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Tender

## **Supporting Members of the Armed Forces Community in Acute Hospital Settings**

ARMED FORCES COVENANT FUND TRUSTEE LIMITED

F02: Contract notice

Notice identifier: 2021/S 000-012722

Procurement identifier (OCID): ocds-h6vhtk-02b923

Published 7 June 2021, 6:10pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

ARMED FORCES COVENANT FUND TRUSTEE LIMITED

7 Hatherley Street

London

SW1P2QT

#### **Contact**

Liz Rankin

#### **Email**

[info@covenantfund.org.uk](mailto:info@covenantfund.org.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.covenantfund.org](http://www.covenantfund.org)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://covenantfund.org.uk/tender-opportunities/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://covenantfund.org.uk/tender-opportunities/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Grant Making Trust

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supporting Members of the Armed Forces Community in Acute Hospital Settings

#### **II.1.2) Main CPV code**

- 73210000 - Research consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Armed Forces Covenant Fund Trustee Limited acting as trustee of the Armed Forces Covenant Fund ("the Trust") is conducting this Procurement for data collection and/or evaluation services for the "Supporting Members of the Armed Forces Community in Acute Hospital Settings" programme. The Procurement is split into two lots:

- Lot 1: Data Collection Services; and
- Lot 2: Evaluation Services.

For more information on the procurement, as well as the service specifications for each lot, please see the ITT documentation.

#### **II.1.5) Estimated total value**

Value excluding VAT: £325,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots  
2

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

If a bidder is selected as the preferred bidder for both Lots 1 and 2, the contracting authority reserves the right to enter into a single contract with the bidder for both Lots 1 and 2.

## **II.2) Description**

### **II.2.1) Title**

Data Collection

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 72314000 - Data collection and collation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The Contractor shall undertake data collection services for the Supporting Members of the Armed Forces Community in Acute Hospital Settings programme and ensure data is collected in a standardized way across all grant holders. The Contractor shall engage directly with each of the grant holders to collect the data at regular intervals.

The Contractor shall work with the Trust, and with the Contractor for Lot 2 to give them access to the data which will be collected. The Contractor will be required to undertake some analysis of the data and provide information and assistance to the Trust and the Lot 2 Contractor to enable the Lot 2 Contractor to progress with the Lot 2 Services. If required by the Trust, the Contractor may also be required to share information with NHS England and the health providers in Devolved Administrations.

(defined terms in this description shall have the meaning given to them in the ITT documentation)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £125,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

7 August 2021

End date

31 December 2023

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Evaluation Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 73210000 - Research consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The Contractor shall undertake an evaluation of the Supporting Members of the Armed Forces Community in Acute Hospital Settings programme to measure its effectiveness and provide evidence on the impact on Armed Forces communities if the pilot were to be rolled out more widely. The evaluation must look at both the effectiveness and efficiency of the programme and include approved health economic measures. For more information on the specification, please see the ITT documentation.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2022

End date

30 June 2024

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to the ITT documentation

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 July 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

7 July 2021

Local time

12:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please ensure that submissions for tender are made before the deadline by emailing [info@covenantfund.org.uk](mailto:info@covenantfund.org.uk) with your tender response.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Armed Forces Covenant Fund

London

Email

[info@covenantfund.org.uk](mailto:info@covenantfund.org.uk)

Country

United Kingdom