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Planning

## **HR Resourcing and Onboarding Software**

Orbit Group Limited

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-012720

Procurement identifier (OCID): ocids-h6vhtk-02b921

Published 7 June 2021, 5:39pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Orbit Group Limited

Garden Court

Coventry

CV3 2SU

#### **Contact**

Miss Emily Rogers

#### **Email**

[emily.rogers@orbit.org.uk](mailto:emily.rogers@orbit.org.uk)

#### **Telephone**

+44 7899856419

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.orbit.org.uk>

Buyer's address

<http://www.orbit.org.uk>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HR Resourcing and Onboarding Software

Reference number

DN548538

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Potential suppliers who have the capability to fulfil each of the below key requirements, are invited to express their interest:

1. The solution/s must be delivered within or be capable of integrating with Microsoft Dynamics 365
2. The solution/s must provide management of the full recruitment and onboarding processes including:
  - a. Support the entire applicant tracking lifecycle
  - b. Support new employees through to the end of onboarding
  - c. CV parsing and anonymised CVs
  - d. Support posting of jobs to multiple job boards
  - e. Recruiting portal and website integration

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Scope.

The scope of this 'Expression of Interest' covers the following key requirements:

Software for the management of resourcing and onboarding employees

for Orbit Group Ltd

Potential suppliers who have the capability to fulfil each of the below key requirements, are invited to express their interest:

1. The solution/s must be delivered within or be capable of integrating with Microsoft Dynamics 365
2. The solution/s must provide management of the full recruitment and onboarding processes including:
  - a. Support the entire applicant tracking lifecycle
  - b. Support new employees through to the end of onboarding
  - c. CV parsing and anonymised CVs
  - d. Support posting of jobs to multiple job boards
  - e. Recruiting portal and website integration

Potential suppliers who respond to the PIN will be contacted week commencing 5 July 2021 for an initial introduction where Orbit shall discuss in more detail its objectives and requirements to allow potential suppliers the opportunity to verify that their proposed solution meets the key requirements. Potential Suppliers will be afforded the opportunity to opt-out after initial conversations should they decide that their proposed solution cannot meet the key requirements.

Following this conversation Orbit may issue a questionnaire and or host interviews to explore the market potential to fulfil these requirements.

Responding to this PIN will not automatically lead to invitations to the supplier engagement activities, Orbit specific requirements must be considered when responding.

Currently there is no need to register for the tendering process but responding to the PIN allows the Contracting Authority (Orbit) to keep you continuously informed about the activities relating to appointing a supplier for 'Software for the management of recruitment and onboarding processes'

At this current time, it is envisaged that this opportunity will be tendered however, this in no way guarantees that any subsequent tender will be carried out.

Inclusion of any potential supplier in any supplier engagement entails no obligation on the part of the Contracting Authority concerning the award or conclusion of any contract or order.

All 'Expressions of Interest' must be submitted through the Orbit Pro-Contract 'Housing Procurement Portal' (<https://www.housingprocurement.com>) by fully completing and uploading the document attached to the portal 'Orbit Group EOI Response — HR Resourcing and Onboarding Software June 2021' by no later than 12pm 30 June 2021. Should you experience any technical difficulties in using the Pro-Contract system, please contact the supplier support helpline on 0330 005 0352.

### **II.3) Estimated date of publication of contract notice**

1 August 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

