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Planning

Expert Medical Reports Service

Ministry of Justice

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-012714

Procurement identifier (OCID): ocids-h6vhtk-03c61e

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Section I: Contracting authority

I.1) Name and addresses

Ministry of Justice

102 Petty France

London

SW1H 9AJ

Contact

Elaine Loughlan

Email

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Telephone

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Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/criminal-injuries-compensation-authority>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Expert Medical Reports Service

II.1.2) Main CPV code

- 85141000 - Services provided by medical personnel

II.1.3) Type of contract

Services

II.1.4) Short description

CICA commissions a specialist medical examination to assess, examine, evaluate, and provide a diagnosis and prognosis, whether on balance, an Applicant has sustained a qualifying injury under the Criminal Injuries Compensation Scheme 2012 (amended). Assessments may be required to note exacerbation or changes of pre-existing conditions. Assessment reports will enable CICA to identify the correct injury award-banding and a potential future loss of earnings figures. The service will require a system which tracks the process, end to end.

Please contact us on the email address provided to express your interest in the market engagement planned for 22 May 2023. Please note that the value of this service is £3.5 million, please disregard previous notices.

II.1.5) Estimated total value

Value excluding VAT: £3,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79625000 - Supply services of medical personnel
- 85121000 - Medical practice services

- 85121200 - Medical specialist services
- 85141000 - Services provided by medical personnel

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The Criminal Injuries and Compensations Authority (CICA) wish to invite potential suppliers to a market engagement session to gauge market interest for the following tender opportunity:

The Supplier will arrange to undertake a medical examination and provide an expert report, where the nature, extent and duration of an injury is unclear.

The Supplier will also arrange to undertake a medical examination and provide an expert report when CICA is directed to obtain an expert medical report for Appeals cases. Applicants are entitled to apply for a Review of their decision if they are unhappy with their award. They can also lodge an Appeal against their Review Decision if they are still unhappy. On occasion, the Tribunal Judge looking at an Appeal will direct CICA to obtain further evidence by way of an expert report.

Other medical reports may be requested to allow CICA to make decisions. For example, an Ophthalmologist's opinion may be required to allow CICA to decide if the applicant is unable to obtain an opinion from their own specialist.

The Supplier should note that CICA is NOT referring an applicant for treatment, but rather seeking a medical expert to assist CICA in making a proper assessment for compensation.

The Supplier will also provide a software system which tracks the progress of the reports end to end.

The Supplier will provide the following services:

ii. High quality medical experts throughout mainland UK and outside the UK for overseas Applicants. Suitably qualified experts should have relevant and recent knowledge and experience in the field required. Please see section 6.1 for the required timescales for each of the below.

a. Where psychiatric diagnosis/prognosis is required a report must be provided by a

Clinical Psychologist who is registered with the Health and Care Professions Council or a psychiatrist who is registered with The Royal College of Psychiatrists. It is not expected that overseas psychologists will be registered with The Health and Care Professions Council. The Supplier will provide a psychiatrist in these cases.

b. Some reports may be obtained based on medical information only, without the need for a face-to-face examination (virtual or physical). CICA will identify these cases when making a referral to the Supplier.

c. Where a face-to-face examination is required, the Supplier will ensure that examinations are conducted within 35 miles of the Applicant's home. In cases where this is not possible the Supplier will advise CICA and discuss alternative solutions.

d. Where a face-to-face examination cannot be done, perhaps due to the needs of the Applicant or during pandemic restrictions, the Supplier will ensure the examination is conducted virtually.

iii. In the event that a report is required from a medical expert who is resident overseas, i.e. for an Applicant who lives overseas, the Supplier should seek a suitably qualified expert. This expert should have relevant and recent knowledge and experience in the field required. Suitably qualified means that the expert should have equivalent qualifications to those required in the UK and should have relevant and recent knowledge and experience in the specific field required.

iv. High quality and professional reports should be provided to CICA upon which final case decisions can be made quickly. The expected timescales for the completed reports will be detailed at the Market Engagement event.

v. The Supplier shall have and maintain a Quality Management System (QMS) that must demonstrate its ability to consistently provide services that meets Contractual requirements. The Supplier shall give details of any external Certification awarded in support of this Quality Management System.

vi. The Supplier will be expected to communicate with all parties including contacting the Applicant to arrange

II.3) Estimated date of publication of contract notice

29 May 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No