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Tender

## **Supply of Corporate Gifts Promotional and Branded Merchandise**

University of Warwick

F02: Contract notice

Notice identifier: 2024/S 000-012640

Procurement identifier (OCID): ocds-h6vhtk-045342

Published 18 April 2024, 11:33am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Warwick

University House, Kirby Corner Road, Coventry

Coventry

CV4 8UW

#### **Email**

[craig.j.colledge@warwick.ac.uk](mailto:craig.j.colledge@warwick.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKG33 - Coventry

## **Internet address(es)**

Main address

<https://in-tendhost.co.uk/universityofwarwick/aspx/Home>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofwarwick/aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Corporate Gifts Promotional and Branded Merchandise

Reference number

CC-04-24-Promo Merch and Gifts

#### **II.1.2) Main CPV code**

- 22462000 - Advertising material

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The University of Warwick has a requirement to appoint suppliers to a Framework Agreement for a range of branded promotional gifts and merchandise for various academic and commercial departments across the University. This Framework will be utilised by all University departments with a requirement for promotional, corporate gifts or branded clothing. In order to express interest in this opportunity please go to the University of Warwick In-Tend supplier portal (<https://in-tendhost.co.uk/universityofwarwick>). The University of Warwick is not a contracting authority for the purposes of the Public Contracts Regulations 2015 (as amended) and its procurement activities are not subject to the Public Contracts Regulations 2015 or the obligations under the European Public Procurement Directives, including the European Remedies Directive. Advertisement of any contract in the Official Journal of the European Union or Contracts Finder is at the sole discretion of the University and is undertaken

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 22462000 - Advertising material
- 18222000 - Corporate clothing

### **II.2.3) Place of performance**

NUTS codes

- UKG33 - Coventry

Main site or place of performance

University of Warwick This is the Invitation to Tender Stage. Please ensure you read the Invitation to Tender documentation carefully. All queries regarding this tender procedure should be made thro

### **II.2.4) Description of the procurement**

The University of Warwick has a requirement to appoint suppliers to a Framework Agreement for a range of branded promotional gifts and merchandise for various academic and commercial departments across the University. This Framework will be utilised by all University departments with a requirement for promotional, corporate gifts or branded clothing. In order to express interest in this opportunity please go to the University of Warwick In-Tend supplier portal (<https://in-tendhost.co.uk/universityofwarwick>). The University of Warwick is not a contracting authority for the purposes of the Public Contracts Regulations 2015 (as amended) and its procurement activities are not subject to the Public Contracts Regulations 2015 or the obligations under the European Public Procurement Directives, including the European Remedies Directive. Advertisement of any contract in the Official Journal of the European Union or Contracts Finder is at the sole discretion of the University and is undertaken on a voluntary basis with no implied obligation to comply with the procurement legislation. Deadline for submission will be midday 16th May 2024

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £2,500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

8 July 2024

End date

8 June 2027

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to tender documentation for more information.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please refer to tender documentation for more information.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 May 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

16 May 2024

Local time

12:00pm

Place

Coventry

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Warwick

University House, Kirby Corner Road

Coventry

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Please refer to tender documentation for more information.