

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/012628-2023>

Planning

## **Pre-Procurement Market Engagement Questionnaire for the Provision of a Replacement to, or Upgrade of, the Existing SAP ERP System and Associated Technologies for the Isle of Wight Council**

Isle of Wight Council

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-012628

Procurement identifier (OCID): ocds-h6vhtk-03c5eb

Published 3 May 2023, 11:43am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Isle of Wight Council

County Hall, High Street

Newport

PO30 1UD

#### **Contact**

Mrs Lucy Chandler

#### **Email**

[lucy.chandler@iow.gov.uk](mailto:lucy.chandler@iow.gov.uk)

#### **Telephone**

+44 1983821000

**Country**

United Kingdom

**Region code**

UKJ34 - Isle of Wight

**Internet address(es)**

Main address

<http://www.iwight.com>

Buyer's address

<http://www.iwight.com>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Pre-Procurement Market Engagement Questionnaire for the Provision of a Replacement to, or Upgrade of, the Existing SAP ERP System and Associated Technologies for the Isle of Wight Council

Reference number

DN667270

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Isle of Wight Council ("the Authority") is engaging with Potential Suppliers to seek views and feedback by responding to the questionnaire set out which is intended to be used to assist the Authority on deciding on the next steps for the procurement of a replacement to, or upgrade of, the existing SAP ERP system or associated technologies.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems
- 71356000 - Technical services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ34 - Isle of Wight

Main site or place of performance

Isle of Wight

#### **II.2.4) Description of the procurement**

The Authority is engaging with Potential Suppliers to seek views and feedback by responding to the questionnaire set out which is intended to be used to assist the Authority on deciding on the next steps for the procurement of a replacement to, or upgrade of, the existing SAP ERP system or associated technologies.

Please note that this is not an Invitation to Tender (ITT) exercise. The Authority is intending to initiate a procurement process for a replacement to, or upgrade of, the existing SAP ERP system and associated technologies in the future, but this pre-procurement Market Engagement Questionnaire is a call for information only.

The Market Engagement Questionnaire will provide an opportunity for interested parties to provide feedback and information to the Authority. Such advice may be used in the planning and conduct of the procurement procedure, provided that it does not have the effect of distorting competition and does not result in a violation of the principles of non-discrimination and transparency.

The purpose of this Market Engagement Questionnaire is to:

- Help inform and determine our procurement strategy and approach
- Assist in the scoping of the requirement.
- Identify any innovative ideas
- Identify options available
- Understand budget requirement

There are a number of questions within the Market Engagement Questionnaire for you to answer but it is not compulsory to answer all of them. We are happy to receive any feedback you wish to offer.

Responses to the Market Engagement Questionnaire imply no commitment on Suppliers to engage in any subsequent procurement process, nor do they confer any advantaged status or guarantee of inclusion in any subsequent procurement process for Suppliers who do respond. In addition, Suppliers who do not respond to this Market Engagement Questionnaire will not be precluded from participating in the forthcoming procurement process.

The Authority reserves the right to withdraw this Market Engagement Questionnaire at any time and is not liable for any costs incurred as a result of Suppliers engaging with this process.

Potential Suppliers are asked to answer the questions set out in the questionnaire. This can be found on the Authority's eTendering Portal ProContact. The link to the eTendering portal is <https://procontract.due-north.com/> and the reference number is DN667270. Please log in (or register if you do not have a log in) and the questionnaire will be available to download.

Please upload your completed questionnaire to the portal by 31 May 2023, 14.00Hrs.

### **II.3) Estimated date of publication of contract notice**

1 March 2025

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

Completed questionnaires must be uploaded to the portal by 31 May 2023, 14.00Hrs. Please leave sufficient time to do this, as uploading times can vary depending on the file size.

Documents must be uploaded in an Open Document format, and all attachments will ideally be Zipped in to one file. (Tip: Use PDF documents where possible to reduce file sizes).

Please note: Organisations can upload / amend their response via the ProContract e-Tendering Portal at any time prior to the submission deadline. The response is secure and only visible to the organisation up until the closing deadline date / time at which point the system is locked to the organisation and contents become visible to the Council.

**PLEASE REMEMBER:** This is not an Invitation to Tender (ITT) exercise. The Authority is intending to initiate a procurement process for a replacement to, or upgrade of, the existing SAP ERP system and associated technologies in the future, but this pre-procurement Market Engagement Questionnaire is a call for information only. The Authority will consider the responses received and then consider its options.

Please note that the date set out in II.3 is not certain and could be changed.

Please note that the 'Type of Contract' as set out in II.1.3 says 'Services' but in fact it could be any combination/hybrid of goods/systems and/or services.