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Contract

## **University of St Andrews: Finance and Procurement - Software and Implementation Services**

University of St Andrews

F03: Contract award notice

Notice identifier: 2022/S 000-012625

Procurement identifier (OCID): ocds-h6vhtk-028adf

Published 16 May 2022, 12:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of St Andrews

Walter Bower House, Eden Campus

Guardbridge

KY16 0US

#### **Contact**

Adrian Wood

#### **Email**

[procurement@st-andrews.ac.uk](mailto:procurement@st-andrews.ac.uk)

#### **Telephone**

+44 1334462523

**Country**

United Kingdom

**NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.st-andrews.ac.uk/procurement/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00111](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00111)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

University of St Andrews: Finance and Procurement - Software and Implementation Services

Reference number

FIN/150121/AG/SL

**II.1.2) Main CPV code**

- 72263000 - Software implementation services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Finance and Procurement software and implementation services for the University of St Andrews.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £3,388,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48440000 - Financial analysis and accounting software package

### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

UK-St Andrews

### **II.2.4) Description of the procurement**

Supply, installation, configuration, testing, training, support and maintenance of (replacement) Financial and Procurement Management Systems for the University of St Andrews.

Overview of the Contract Requirement:

The University of St Andrews is seeking to implement a solution to improve the way we perform our financial and procurement management functions across the University. The

objectives of the project are as follows:

- To replace and enhance our current operational financial management methods.
- To replace and enhance our current procurement management methods.
- To replace and enhance our financial planning and analysis methods.
- To replace and enhance our pre-award & post-award research management methods.
- To replace and enhance our staff expenses management methods.
- To create business efficiencies through implementation of organisational changes to processes, systems, controls and roles.

To satisfy the project objectives the University of St Andrews is seeking to procure and implement a modern and highly functional software system(s). The solution(s) offered may be on-premise or SaaS based solutions. Although the University has a SaaS first policy, offerings will be considered against their life cycle cost, functional, support, ease of use and ease of implementation capabilities.

If the offering is SaaS based a suitable cloud storage service must also be offered.

These systems are predicted to be in service for a period of around 10 years. Therefore, a suitable support and maintenance package must also be offered.

The implementation of new systems to satisfy these objectives is seen as a complicated task. Therefore, the University of St Andrews is also seeking appropriate implementation service consultancy to lead the configuration and implementation of the new system(s).

The proposed solution should provide functionality in and/or facilitate the following area:

- Strategic financial planning and forecasting (I&E, Balance Sheet & cashflow, scenario planning & modelling)
- Budget management (virements, additional budget workflow)
- Budget monitoring at all levels (university / school & unit / individual budget holder)
- Accounts Receivable (tuition fee income generation is out-with scope)
- Debt management
- Non-invoiced income (e.g. cash sales, online e-sales, grants & donations)

- Supplier contract and procurement management
- Purchasing (PO / non-PO / Corporate Cards)
- Staff expenses
- Accounts Payable (suppliers, students & visitors)
- Inventory Management
- Capital Project Management
- Pre-award research grant application & costing management
- Post-award research grant management
- Endowment & donation management
- Other funded project management
- Key reconciliations including bank reconciliations
- Accounting adjustments (journals, recurring journals, accruals, prepayments etc)
- Statutory account preparation (Financial Statements, HESA, TrAC, HEBCI, ONS, US GAAP etc)
- Tax return preparation (VAT, Corporation tax, Intrastat, EC Sales list if required etc)
- Service desk

The solution will be required to integrate with multiple specialist operational systems. Further details are available in the SPD Document.

And will be required to facilitate payments & receipts in multiple currencies in /from global jurisdictions.

In the future the University may be interested in extending scope of supply during a future project to include:

Human Resource Management functions.

The University may also explore future opportunities for shared service provision. In such instances this system would be required to provide support.

## Contract Award

A single or two supply contracts may be awarded that covers software supply, software & system support, software maintenance & updates and implementation services.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 80

Cost criterion - Name: Cost / Weighting: 20

### **II.2.11) Information about options**

Options: Yes

Description of options

Please see description of requirement.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

All tenders for the University of St Andrews are administered through our eTendering System (InTend). To Express an Interest please go to our tender website at <https://intendhost.co.uk/universityofstandrews>

Please note that 'Notes of Interest' placed via PCS (Public Contracts Scotland) are not automatically accepted

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-000905](#)

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## **Section V. Award of contract**

### **Contract No**

FIN/150121/AG/SL

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

17 February 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

KPMG LLP

Saltire Court, 20 Castle Terrace

Edinburgh

EH1 2EG

Country

United Kingdom

NUTS code



- UKM75 - Edinburgh, City of

The contractor is an SME

No

### **V.2.3) Name and address of the contractor**

¿Oracle Corporation UK Ltd.

Oracle Parkway, Thames Valley Park (TVP)

Reading

RG6 1RA

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £3,388,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

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(SC Ref:693456)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Dundee Sheriff Court

6 West Bell Street

Dundee

DD1 9AD

Telephone

+44 1382229961

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The University of St Andrews will incorporate a minimum of 10 calendar day standstill period at the point of information on the award of the contract being communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such

additional information should be requested from The University of St Andrews.

If an appeal regarding the award of contract has not been successfully resolved The Public Contracts (Scotland) Regulations 2012 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rule to take action in the Sheriff Court or Court of Session.

The anticipated review body in such cases would be:

Dundee Sheriff Court

6 West Bell Street

Dundee

DD1 9AD

Telephone: +44 1382 229 961

Anyone bringing court proceedings against the University of St Andrews must inform the University of St Andrews in advance of the alleged breach and its intention to bring proceedings. Any such action must be brought within 15 days of the date on which a decision is sent to them or published to challenge that decision.

Proceedings seeking an ineffectiveness order must be brought within 30 days of the publication of the contract award notice in the OJEU, or 30 days from the date of a decision letter to all tenderers concerned, and any candidates concerned, containing a summary of the reason for the recipient being unsuccessful, otherwise 6 months from the date of entering into the contract or concluding the framework agreement.

Where a contract has not been entered into the Court may, by interim order, suspend the procurement procedure. The court may also set aside a decision or actions taken by the University or order it to amend and document; and/or award damages. However, by express requirement the court may decide not to grant an interim order when the negative consequences of such an order are likely to outweigh the benefits, having regard to a number of considerations.

If the contract has been entered into the Court may, depending on the nature of the breach: make an ineffectiveness order; impose a financial penalty; shorten the duration of the contract; make any other order considered appropriate to address the consequences of ineffectiveness or shortening the duration of the contract; award damages.