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Planning

## **Marquee Hire for Bangor University for 2025 onwards.**

Prifysgol Bangor / Bangor University

F01: Prior information notice

Reducing time limits for receipt of tenders

Notice identifier: 2024/S 000-012588

Procurement identifier (OCID): ocids-h6vhtk-04532f

Published 18 April 2024, 8:33am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Prifysgol Bangor / Bangor University

Finance Office, Cae Derwen, College Road

Bangor

LL57 2DG

#### **Contact**

Olivia Cahill

#### **Email**

[o.cahill@bangor.ac.uk](mailto:o.cahill@bangor.ac.uk)

#### **Telephone**

+44 1248382625

#### **Country**

United Kingdom

**NUTS code**

UKL12 - Gwynedd

**Internet address(es)**

Main address

<http://www.bangor.ac.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0340](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0340)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/home.html>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/home.html>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Marquee Hire for Bangor University for 2025 onwards.

Reference number

BU132024

**II.1.2) Main CPV code**

- 39522530 - Tents

**II.1.3) Type of contract**

Supplies

**II.1.4) Short description**

Bangor University are seeking a supplier for the provision of marquee hire for events held for but not limited to Graduation and Open days during the Summer and Autumn each year. The contract duration is 3 years with options to extend 2 x 12 months.

**II.1.5) Estimated total value**

Value excluding VAT: £250,000

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.2) Description**

**II.2.2) Additional CPV code(s)**

- 39522530 - Tents

**II.2.3) Place of performance**

NUTS codes

- UKL12 - Gwynedd

Main site or place of performance

Main Arts Building, Bangor University

Bangor

Gwynedd

LL57 2DF

#### **II.2.4) Description of the procurement**

Bangor University is looking to establish a single supplier contract for Marquee and associated equipment hire. The University requires various Marquee options for various types of events throughout the term of the contract. These events include but are not limited to:

- Graduations
- Open days
- Events e.g. conferences

The key purpose of establishing this contract, will be for annual Graduation Ceremonies and Open Days. Graduations are expected to take place annually usually in July and there will be 5 Open Days throughout the year(2 held between June-August and 3 held between October-November). Other requirements are throughout the year and may include ad hoc conferences or events. The majority of the events would be held in the Quadrangle and Car Park of the Main Arts Building but may be in any location around Bangor University premises. See link below.

<https://www.bangor.ac.uk/about/our-location>

The University is looking for a contractor who will be required to act as the Principal Designer and Principal Contractor for all works associated with the supply and installation of Marquees, in accordance with the HSE CDM Roles and Duties 2015.(<https://www.hse.gov.uk/entertainment/cdm-2015/roles-and-duties.htm>)

The successful bidder appointed to the contract will be required to be MUTA Registered and work to MUTA best practices throughout the contract term including any extension to the contract for the provision of Marquee Hire.

Associated equipment will not be required for all marquee requirements however for larger events, graduation and some conferences there may be the need for the delivery to include but not be limited to:

- Furniture
- Lighting

This PIN is not a call for competition. By publishing this PIN, Bangor University may avail itself of the opportunity to reduce the submission period from 30 days (with electronic submission) to 15 days (if the PIN has been published for at least 35 days and no longer than 12 months)

All procurement documents will be available free of charge via the University's e-tendering portal: etenderwales

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

DOCUMENTS ONCE RELEASED; MUST BE ACCESSED AND SUBMISSIONS MADE VIA THIS PORTAL.

Interested organisations are encouraged to register on Sell2Wales and the etenderWales system in advance so they are alerted to the release of the documents without delay.

The University would like to understand the level of interest in the market place for Marquee Hire therefore are inviting any interested Organisations to submit an expression of interest to this early opportunity notice. The expected date for release of the contract notice will be approximately (19/08/24).

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

optional 2 x 12 months

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.3) Estimated date of publication of contract notice**

19 August 2024

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The successful bidder appointed to the contract will be required to be MUTA Registered and work to MUTA best practices throughout the contract term including any extension to the contract for the provision of Marquee Hire.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=140711](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=140711).

(WA Ref:140711)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom