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Tender

## Coaching Training

South Oxfordshire District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-012586

Procurement identifier (OCID): ocds-h6vhtk-064e51

Published 11 February 2026, 4:30pm

## Scope

## Reference

C-000325

## Description

The successful service provider will be required to provide the Council with coaching services that include, but are not limited to, the following requirements:

Potential suppliers should provide a programme of coaching qualifications, with the intention of training staff to become practicing and certified workplace coaches within the council. These qualifications should be tiered to represent beginner, intermediate, and advanced candidates.

Identified staff are expected to be trained in two groups, across two years. The first group is expected to start training early 2026 and the second will begin training in January 2027. The councils reserve the right to adjust the number of candidates within the second group or to cancel this group, should the need arise. Each group is expected to need the beginner, intermediate, and advanced coaching offers and may not include the same number of staff for each level of the course.

Identified staff will be expected to attend one course each only and the councils have undertaken an initial evaluation process to assess suitability.

The courses are not expected to specifically cover mentoring; the focus is coaching.

Suppliers are expected to assess and support staff throughout their training, including identifying potential issues and learning needs support, and resolving these.

In the event that the programme requires coachees for the purpose of the programme, the councils will identify and source coachees.

Where course specifications are listed with a recognised qualification, bidders should demonstrate that their qualification is of a similar quality and level.

Potential innovative aspects of course implementation and delivery will be welcomed where there is a genuine benefit to students.

The successful supplier will not be required to arrange membership of any professional organisations / institutes for the coaches as part of this service.

Full details can be found within the suite of tender documents.

### **Total value (estimated)**

- £50,000 excluding VAT
- £60,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 1 August 2027
- 1 year, 4 months, 1 day

### **Main procurement category**

## Services

### **CPV classifications**

- 79998000 - Coaching services
- 80500000 - Training services

### **Contract locations**

- UKJ14 - Oxfordshire

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## **Participation**

### **Conditions of participation**

All requirements can be found within the suite of tender documents.

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

25 February 2026, 5:00pm

## **Tender submission deadline**

4 March 2026, 5:00pm

## **Submission address and any special instructions**

The councils use the Proactis e-procurement system to run their procurement opportunities.

This opportunity can be found by searching <https://sebp.due-north.com> by clicking on Opportunities, filtering to South Oxfordshire District Council and clicking on the appropriate opportunity.

## **Tenders may be submitted electronically**

Yes

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## **Award criteria**

Quality 50% Weighting

Price 50% Weighting

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## Contracting authority

### South Oxfordshire District Council

- Public Procurement Organisation Number: PRWZ-2743-VQTG

Abbey House, Abbey Close

Abingdon

OX14 3JE

United Kingdom

Email: [procurement@southandvale.gov.uk](mailto:procurement@southandvale.gov.uk)

Region: UKJ14 - Oxfordshire

Organisation type: Public authority - sub-central government