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Tender

Young Onset Dementia Support and Day Opportunities

The City of Edinburgh Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-012564

Procurement identifier (OCID): ocids-h6vhtk-03c5c3

Published 2 May 2023, 4:30pm

Section I: Contracting authority

I.1) Name and addresses

The City of Edinburgh Council

4 East Market Street

Edinburgh

EH8 8BG

Contact

Paula Deegan

Email

paula.deegan@edinburgh.gov.uk

Telephone

+44 1315294723

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Young Onset Dementia Support and Day Opportunities

Reference number

CT1080

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

The purpose of this service is to support people diagnosed with young onset dementia, their families and carers. This will be through a person-centred, asset-based approach to maintain the best possible quality of life and support to remain independent in their own homes and communities for as long as possible. This will be consistent, flexible care and support as agreed in the individual's personal support plan and in relation to assessed need. This is a citywide service but will encourage people to maintain links within their local communities. The service will provide:

Day opportunities in a group setting – combination of centre based and community activities

One to one day opportunities (Community and Home Support Service) that facilitates engagement in activities of person's choice – this should be provided locally to the individual according to the individual's preference

Support Service and Carer and peer support group opportunities

Volunteer Befriending Service for all ages - this should be provided locally to the individual according to the individual's preference

These services should be provided face to face unless the service user requests otherwise or as COVID or other restrictions dictate.

II.1.5) Estimated total value

Value excluding VAT: £1,866,520

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

The purpose of this service is to support people diagnosed with young onset dementia, their families and carers. This will be through a person-centred, asset-based approach to maintain the best possible quality of life and support to remain independent in their own homes and communities for as long as possible. This will be consistent, flexible care and support as agreed in the individual's personal support plan and in relation to assessed need.

The procurement is an open tender with the light touch regime applied.

II.2.6) Estimated value

Value excluding VAT: £1,866,880

II.2.7) Duration of the contract or the framework agreement

Duration in months

96

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract value indicated is for the full contract term i.e. a potential 8 years in total.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Providers must hold or commit to obtaining the following

- Tenderers are required to have a min general annual turnover of 466,630 GBP for the last two financial years
- Employer's (Compulsory) Liability: 5 million GBP
- Public Liability: 10 million GBP
- Health and Safety Policy
- PVG Clearance for all relevant staff
- Climate Change Plan
- In addition, providers must satisfy the Council's financial probity assessment, with regards to ratios.

Further information is included within the SPD and the Invitation to Tender.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.10) Identification of the national rules applicable to the procedure

Information about national procedures is available at: <https://www.gov.scot/policies/public-sector-procurement/>

IV.1.11) Main features of the award procedure

80% quality 20% cost

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 June 2023

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Tenderers are also asked to confirm that they will pay staff that are involved in the delivery of services under the contract, at least the real Living Wage. Tenderers are asked to confirm that they will include the standard clause in all contracts used in the delivery of the requirements, ensuring payment of sub-contractors at all stages of the supply chain within 30 days and include a point of contact for sub-contractors to refer to in the case of payment difficulties. This will require you to actively monitor payment performance and provide evidence and reports to the contracting authority on a regular basis.

If you do not intend to use any sub-contractors, please answer N/A.

Tenderers who do not pass these questions will not be subject to Commercial Analysis. As a result the tender will not be considered further. Bidders must complete the SPD (Scotland) to demonstrate adherence to the Exclusion and Selection Criteria for this procurement.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=730796.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

There is a Community Benefit question included within the Tenderers submission and also within the Specification.

(SC Ref:730796)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=730796

VI.4) Procedures for review

VI.4.1) Review body

Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

A tenderer that suffers loss as a result of a breach of duty under the Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or the Court of Session. The City of Edinburgh Council (the Council) will have a minimum standstill period of 10 days before awarding the contract. The communication of the award decision notice will be sent by fax or e-mail to all tenderers with the standstill period commencing on the next day. If proceedings are started in the Sheriff Court or the Court of Session against the Council in respect of the decision to award the contract within the standstill period then the Council is prevented from awarding the contract. Post contract award the Sheriff Court or the Court of Session may (1) award damages provided proceedings are brought within 3 months from the date when the grounds for the bringing of the proceedings first arose (2) be entitled to issue an ineffectiveness order or impose a financial penalty on the Council. A claim for an ineffectiveness order must be made within 30 days of the Contract Award Notice being published in the FTS or within 30 days of the date those who expressed an interest in or otherwise bid for the contract were informed of the conclusion of the contract or in any other case within 6 months from the date on which the contract was entered into.