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Planning

Medical Records Management System

Wales And West Utilities

F04: Periodic indicative notice – utilities

Periodic indicative notice only

Notice identifier: 2024/S 000-012550

Procurement identifier (OCID): ocds-h6vhtk-04531c

Published 17 April 2024, 4:32pm

Section I: Contracting entity

I.1) Name and addresses

Wales And West Utilities

Wales & West House, Spooner Close, Coedkernew

NEWPORT

NP108FZ

Contact

Bec Jones

Email

bec.jones@wwutilities.co.uk

Telephone

+44 7969844468

Country

United Kingdom

Region code

UK - United Kingdom

Companies House

05046791

Internet address(es)

Main address

<https://www.wwutilities.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://sourcing4wwu.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

I.6) Main activity

Extraction of gas and oil

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Medical Records Management System

Reference number

WWU1370

II.1.2) Main CPV code

- 79996100 - Records management

II.1.3) Type of contract

Services

II.1.4) Short description

Wales and West Utilities (WWU) are tendering for a medical records management system for use by our Occupational Health team.

Secure records management is required because:

- WWU has a duty to manage special category data under UK GDPR Arts 6&9
- Occupational Health is a data controller and data processor under UK GDPR
- Medical records must be stored and retained in a confidential system Art 9(2)(h) by a professional with a legal or ethical duty of professional secrecy Art 9(3)
- Under common law, a health professional must obtain consent before a medical report is released to management. The records must be stored securely in the interim
- Health professionals have an ethical duty to protect confidentiality.

Data protection is of paramount importance and all data is considered sensitive, so it's important that you can demonstrate your ability to meet the following requirements -

- Your solution must be a SAAS solution,
- It must be hosted on a UK based server,
- Data must be backed up and encrypted while at rest and in transit,
- Multi Factor Authentication (MFA) sign on,
- You must be ISO27001 accredited,
- Adequate controls must be in place to monitor and prevent records editing,
- You must be registered with the ICO,
- Appropriate password controls must be in place which include forced password changes and an acceptable level of complexity,

II.1.5) Estimated total value

Value excluding VAT: £100,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79996100 - Records management

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Expression of Interest

Participants wanting to participate in this sourcing activity must confirm their expression of interest and ability to provide the service required by e-mailing:

Bec.Jones@wwutilities.co.uk

Please include the following information in your email:

- 1) Full company name;
- 2) Main contact details (name, job title, email address, and telephone numbers).

Please note the tender will be run via our procurement portal Bravo which requires suppliers to be registered to participate, failure to register will result in the supplier not being able to participate in the sourcing event. You can register for Bravo here -

sourcing4wwu.bravosolution.co.uk. In your expression of interest, please also include -

- 3) Bravo registered email address and contact name.

II.3) Estimated date of publication of contract notice

3 June 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of expressions of interest

Date

25 April 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English